A MESSAGE FROM OUR PRESIDENT

Bloom Where You Are Planted

Hello all,

Spring is almost here, and along with it will come many changes. This past year has been a learning experience and I look forward to another year with anticipation. My theme will remain the same next year, I am still growing and changing into the person I want to be. I hope everyone else continues to grow and strive to be the person they want to be. Medical Assisting offers such a wide range of skills that we can find an area that we are interested in and focus on that.

Our February workshop was a lot of fun. Nina Theirer, CMA (AAMA) gave us a refresher on medical terminology and we played several games that showed how much we have forgotten!

There is still time to register for the State Conference in Evansville on April 12-14 at the Casino Aztar. There will be a total of 8 CEU’s for the weekend, including a Knowledge Bowl. On Saturday evening we will install officers, remember friends who are no longer with us, and name a new Medical Assistant of the Year and Leon Levi Award winner. There will also be cake!!! I hope to see you there.

Jeni Begley, CMA (AAMA)  
President  
Indiana Society of Medical Assistants

“We can’t help everyone, but everyone can help someone.” Dr. Loretta Scott

Medical Assistants Creed
I believe in the principles and purposes of Medical Assisting.
I endeavor to become more effective.
I aspire to render greater service.
I protect the confidence entrusted to me.
I am dedicated to the care and well-being of all people.
I am loyal to my employer
I am true to the ethics of my profession

Indiana State Medical Assistants Code of Ethics

E is for Endeavor in our duties
T is for Truthfulness in all we do
H is for Helpfulness to others
I is for Integrity in our work
C is for Courteous treatment to all
S is for Sincerity in our purpose.
2012-2013 ISMA OFFICERS

President
Jeni Begley, CMA (AAMA)
3354 N 1150 W
Delphi IN 46923
Cell Phone: 765-412-2779
E-mail: jeni_cma@comcast.net

Vice President
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E-mail: mnedds@aol.com

Recording Secretary
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Wolcottville IN 46795
Cell Phone: 260-750-7250
E-mail: msneu@yahoo.com

Treasurer
Jane Seelig, CMA-A (AAMA)
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Home Phone: 812-376-0108
Cell Phone: 812-603-1886
E-mail: janeseelig@att.net

Immediate Past President
Tammy Daily, CMA (AAMA)
701 Meyer Avenue
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Cell Phone: 812-549-5036
Work Phone: 812-474-6705
E-mail: onceadaily2@wowway.com
CHAPTER DIRECTORS

East Central District
Alternate: Jane Seelig, CMA-A (AAMA)

First District
June Brown, RMA
Home Phone: 812 867 9066
jjbrown400@yahoo.com
Alternate: Clara Poirot, CMA (AAMA)

Saint Joseph District
Patricia Keith, CMA (AAMA)
402 N Jefferson St
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Home Phone: 260 352 2522
E-mail: springlady20@yahoo.com
Alternate: Cate Gardner, CMA (AAMA)

Southeast District
Jodie Elmore, CMA (AAMA), LMR
Cell phone: 812 267 2195
E-mail: victoryhillfrm@bbtel.com
Please put CMA (AAMA) in subject box
Alternate: Dianne Wimsett, CMA (AAMA)

Twelfth District
Rita Michel, CMA (AAMA)
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Huntington IN 46750
Home phone: 260 344 1647
Cell phone: 260 358 7282
rmichel@onlyinternet.net

PHYSICIAN ADVISORS

Deane Smith, MD
Barney Maynard, MD
Jeff Stidam, MD

CHAPTER PRESIDENTS

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Treasurer
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First District
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Saint Joseph District
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E-mail: genniepic@netscape.com

Southeast District
Joyce Edds, CMA (AAMA), CPT ASPT
E-mail: mnedds@aol.com

Twelfth District
Rita Michel, CMA (AAMA)
6710 W 600 N
Huntington IN 46750
ISMA Board of Directors
February 9, 2013
Harrison College
Indianapolis, Indiana

Call to Order
The meeting was called to order by President Jeni Begley, CMA (AAMA) at 4:11 pm

Invocation
The invocation was led by acting chaplain Clara Poirot, CMA (AAMA).

Medical Assistant Creed
The Creed was led by Vice President Joyce Edds, CMA (AAMA) CPT, (ASPT).

Credentials Report
The credentials report was given by Patti Keith, CMA (AAMA). There were 13 registered for the meeting with a total voting power of 10. A majority vote would be 6 and a 2/3 vote 7, and a quorum of 6.

Introductions
The officers, past presidents, golden apple, Leon Levi award recipients, chapter directors, honorary members, and chapter guests were introduced by President Jeni Begley, CMA (AAMA)

Report of the Secretary
Minutes of the annual meeting were approved as published in the Med-A-Scoop.

Report of the Treasurer
Jane Seelig, CMA-A, CMA (AAMA) read the treasurer’s report.

Presentation of Bills
There were two non-budgeted items presented-$31.99 for Earl Williams memorial and Frames and $149.79 for Publisher software for the Med-A-Scoop. $104.50 for website and historian. All were passed.

Correspondence
Corresponding Secretary
Janet Heide, CMA (AAMA) acting corresponding secretary read the correspondence and it is on file. The main letter was that our national rep will be Lisa Lee, CMA (AAMA).

Officer’s Report:

President no report
Vice President no report
Immediate Past President no report
Secretary no report
Treasurer format has been changed to comply with Roberts Rule of Order Treasurer over budget for $100.11 for new checks and $50 for endorsement stamp. Motion was made and seconded to approve the expenditures.

Med-A-Scoop The Med-A-Scoop has had no returns due to label stating “Current resident” and will be checking for the removal. Deadline is February 15, 2013.

Committee Reports

Budget & Finance Presented budget in new format. Published in this issue of Med-A-Scoop
Bylaws & Standing Rules Read the new bylaws and standing rules
Certification None
Continuing Education Joyce Edds, CMA (AAMA), CPT, (ASPT)—Nina Thierer, CMA (AAM), CPC spoke on Medical Terminology Review.
Council of Past Presidents Tabled information on the scholarship fund until April.
Historian None but pictures are being taken
Med-A-Scoop see report above
Membership 1400 members tentatively
**Public Policy/Affairs** Jane Seelig, CMA-A (AAMA) has contacted ISMA about sponsoring the Medical Assistant of the Year Award. Still waiting for reply.

**Ways & Means** Jodi Elmore, CMA (AAMA), LMR stated that $110 and $12 on socks. Each district can obtain socks from Bruce Johnson to sell at local meetings. Sandy Johnson was elected as new Ways & Means chair.

**Website** Jane Seelig CMA-A (AAMA) pictures have been updated.

**State Conference 2013** Clara Poirot CMA-A (AAMA) Casino Aztar on April 12-14, 2013, with the Theme of “Be a Winner Don’t Gamble on Your Credential” Room price $119 with the deadline of March 12. Registration is $130 with deadline by March 26. Our group number is 6103 and make sure you say “Indiana Society of Medical Assistants” for the special rate.

**State Conference-2014** Joyce Edds, CMA (AAMA) CPT, (ASPT) Gave the report to remind everyone that their conference is April 25-27, 2014. Brochures are coming soon!

**Chapter Reports**

**East Central District**— Jane Seelig, CMA-A (AAMA) states that their next meeting is Saturday March 23 at the Richmond Ivy Tech and the topic will be Insulin Pumps.

**First District** June Brown, RMA reported that they are working on the state conference. November they had a speaker on “Common Skin Procedures” with proper coding. December they enjoyed Christmas with dinner and ornament exchange. January they heard from committee chairs that everything was on track for conference.

**St. Joseph District** Patti Keith, CMA (AAMA) gave a report that they enjoyed a Cookie and Dessert Bare for Christmas with Dr. Ferlic talking about “Robots in Surgery” The met Feb 6 and discussed their Bylaws and nominations for officers and had a speaker talking about “Michigan Behavioral Health”.

**Southeast District** Jodie Elmore, CMA (AAMA), LMR, reported they had a Christmas party and have booked the Wooded Glen for the 2014 conference.

**Twelfth District** Nina Thierer, CMA (AAMA), CPC gave an oral report that they had a Christmas party and a speaker in January on HIPAA.

**West Central District** Janet Heide, CMA (AAMA) states they met in December and set dates for meetings in 2013.

**Unfinished Business** Budget was discussed and the proposed budget will be published. St. Joe District was informed that they are next on the list to have the 2015 conference. Non-for-profit status was given by Jane Seelig, CMA-A, (AAMA) read Don’s report and states we should all take note with our districts and we need to decide if we want to pursue because of expense and financial audit will be done by Janet Heide, CMA (AAMA).

**New Business** Tammy Dailey, CMA (AAMA) states that the agenda for speakers and the conference will be published in the Med-A-Scoop. 8 CEUs will be offered.

Nominating Report was read by Clara Poirot, CMA (AAMA) and the officers are

President: Jeni Begley, CMA (AAMA)

Vice President: Joyce Edds, CMA (AAMA), CPT, (ASPT)

Secretary: Pamela Neu, CMA (AAMA)

Treasurer: Jodie Elmore, CMA (AAMA), LMR

Minutes Audit Committee: Glennella Bruce, RN, CMA (AAMA) will audit the 2011 Annual Business meeting. Doctor Maynard retired and will be replaced by Dr. Scott Guenthner and Dr. Smith has agreed to do another term.

**Announcements** Next meeting will be April Conference
Call to Order

Invocation

Medical Assistant Creed

Credentials Report

Introductions

Secretary Report

Treasurer Report

Presentation of Bills

Correspondence

Officer Reports

Committee Reports

Chapter Reports

Unfinished Business

New Business

Announcements

Adjournment

Jenifer Begley, CMA (AAMA), President
Linda Marquis, CMA (AAMA), Chaplain
Joyce Edds, CMA (AAMA), CPT, ASPT, Vice President
Patti Keith, CMA (AAMA), Chairman
Jenifer Begley, CMA (AAMA), President
Pam Neu, MBA, CMA (AAMA), Secretary
Jane Seelig, CMA-A (AAMA), Treasurer
Sandra Johnson, MS, CMA (AAMA), CPC
President- Jenifer Begley, CMA (AAMA)
Vice President- Joyce Edds, CMA (AAMA), CPT, ASPT
Secretary-Pam Neu, MBA, CMA (AAMA)
Treasurer-Jane Seelig, CMA-A (AAMA)
Med-A-Scoop-Jane Seelig, CMA-A (AAMA)
Past President- Tammy Daily, CMA (AAMA)
Budget & Finance-Jane Seelig, CMA-A (AAMA)
Bylaws & Standing Rules-Cate Gardner, CMA (AAMA)
Certification-Marlena Parmley, CMA (AAMA)
Continuing Education- Joyce Edds, CMA (AAMA), CPT, ASPT
Council of Past Presidents-Tammy Daily, CMA (AAMA)
Historian-Tammy Daily, CMA (AAMA)
Website Development-Jane Seelig, CMA-A (AAMA)
Membership-Tammy Daily, CMA (AAMA)
Procedure Manual-June Brown, RMA
ISMA Liaison-Tammy Daily, CMA (AAMA)
Public Policy/Affairs-Tammy Daily, CMA (AAMA)
Scholarship-Sandy Johnson, MS, CMA (AAMA), CPC
Ways & Means-Jodie Elmore, CMA (AAMA), LMR
2013 State Conference-Clara Poirot, CMA (AAMA)
2014 State Conference-Sandy Johnson, MS, CMA (AAMA), CPC
East Central District-Jane Seelig, CMA-A (AAMA)
First District-June Brown, RMA
St. Joseph District-Patti Keith, CMA (AAMA)
Southeast District-Jodie Elmore, CMA (AAMA), LMR
Twelfth District-Rita Michel, CMA (AAMA)
West Central District
Recertification Fund-Jane Seelig, CMA-A (AAMA)
Not for Profit Status- Jane Seelig, CMA-A (AAMA)
Medical Assistant of the Year Sponsor-Jane Seelig, CMA-A (AAMA)
PIP’s Scholarship Fund-Tammy Daily, CMA (AAMA)
Report of Minutes Audit Committee-Glennella Bruce, CMA (AAMA)
Report of Financial Audit Committee-Janet Heide, CMA (AAMA)
Physician Advisors-Jane Seelig, CMA-A (AAMA)
Call to Order: Jenifer D. Begley, CMA (AAMA), President
Invocation: Linda Marquis, CMA (AAMA), Chaplain
Medical Assistants Creed: Joyce Edds, CMA (AAMA), CPT, ASPT, Vice President
Introduction of Officers and Guests: Jenifer D. Begley, CMA (AAMA), President
Conference Report: Clara Poirot, CMA (AAMA), Conference Co-Chair
Credentials Report: Patti Keith, CMA (AAMA), Credentials Chair
Additions/Corrections to Agenda: Jenifer D. Begley, CMA (AAMA), President
Reading of Rules: Rita Michel, CMA (AAMA), Parliamentarian
Introduction of Tellers, Pages and Timekeeper: Jenifer D. Begley, CMA (AAMA), President
Adoption of Conference Program: Clara Poirot, CMA (AAMA), Conference Co-Chair
Correspondence: Sandra Johnson, MS, CPC, CMA (AAMA), Corresponding Secretary
Secretary Report: Pam Neu, MBA, CMA (AAMA)
Report of Minutes Audit Committee: Glennella Bruce, RN, CMA-C (AAMA), Chair
Treasurer Report: Jane Seelig, CMA-A (AAMA), Treasurer
Report of Financial Audit Committee: Janet Heide, CMA (AAMA), Chair
Report of Nominating Committee: Sandra Johnson, MS, CPC, CMA (AAMA), Chair
Instructions to Voters: Rita Michel, CMA (AAMA), Parliamentarian
Instructions to Teller: Rita Michel, CMA (AAMA), Parliamentarian
Election of Officers: Jenifer D. Begley, CMA (AAMA), President
Supplemental Reports of Standing Committees:
Unfinished Business
   Bylaw’s Committee report Cate Gardner, CMA (AAMA), Chair
   Proposed Budget Jane Seelig, CMA-A (AAMA), Treasurer
   2014 ISMA State Conference Sandra Johnson, MS, CPC, CMA (AAMA), Chair
New Business
   Election of AAMA Delegates Jenifer D. Begley, CMA (AAMA), President
   Recertification Tammy Daily, CMA (AAMA), PIPs Chair
Presentation of Bills Jenifer D. Begley, CMA (AAMA), President
Announcements Jenifer D. Begley, CMA (AAMA), President
Adjournment To reconvene for Awards Banquet and Installation of Officers
Call to Order       Jenifer Begley, CMA (AAMA), President
Invocation        Linda Marquis, CMA (AAMA), Chaplain
Medical Assistant Creed   Joyce Edds, CMA (AAMA), CPT, ASPT, Vice President
Credentials Report  Patti Keith, CMA (AAMA), Chairman
Introductions      Jenifer Begley, CMA (AAMA), President
Secretary Report   Pam Neu, MBA, CMA (AAMA), Recording Secretary
Treasurer Report   Jodie Elmore, CMA (AAMA), LMR, Treasurer
Presentation of Bills
Correspondence     Janet Heide, CMA (AAMA), Corresponding Secretary

Officer Reports
President- Jenifer Begley, CMA (AAMA)
Vice President- Joyce Edds, CMA (AAMA), CPT, ASPT
Secretary- Pam Neu, MBA, CMA (AAMA)
Treasurer- Jodie Elmore, CMA (AAMA), LMR
Med-A-Scoop-Jane Seelig, CMA-A (AAMA)
Past President- Tammy Daily, CMA (AAMA)

Committee Reports
Budget & Finance- Jodie Elmore, CMA (AAMA), LMR
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Scholarship-Sandy Johnson, MS, CMA (AAMA), CPC
Ways & Means- Sandy Johnson, MS, CMA (AAMA), CPC
2013 State Conference-Clara Poirot, CMA (AAMA)
2014 State Conference-Sandy Johnson, MS, CMA (AAMA), CPC

Chapter Reports
East Central District-Jane Seelig, CMA-A (AAMA)
First District-June Brown, RMA
St. Joseph District-Patti Keith, CMA (AAMA)
Southeast District-Jodie Elmore, CMA (AAMA), LMR
Twelfth District-Rita Michel, CMA (AAMA)
West Central District

Unfinished Business

New Business
Collection of Roster Information
Meeting dates and deadlines
Transfer of banking information
Executive Committee Election
Orientation of Board
Members Planning on Attending AAMA Annual Conference
Announcements
Adjournment
BE A WINNER –
DON’T GAMBLE WITH YOUR CREDENTIALS

INDIANA SOCIETY of MEDICAL ASSISTANTS
57th Annual Conference
April 12 – 14, 2013
Casino Aztar
421 N.W. Riverside Dr.
Evansville, In. 47708
Hotel Phone: 812-433-4000 or 800-324-5386

Conference registration & Hotel registration deadline March 12, 2013

Fee: $130 Early Registration due by 1-19-13 (Members only)
$160 Members
$175 Non-members Due by 3-12-13
$75 Students
Fee includes all sessions and meal events

Friday 4-12-13 Registration, Buffet and Welcome Party (Knowledge Bowl)
Saturday 4-13-13 Speakers and Annual Meeting – President’s Banquet
Sunday 4-14-13 Speaker and Post Conference Meeting

Speakers will be announced closer to conference date – 7 CEUs will apply

Make checks payable to: First District Medical Assistants Mail registration and payment
by Tuesday, March 12, 2013. Mail to June Brown, 400 Southbrook Dr. Evansville, IN 47711. No refunds after registration deadline. Any questions call June Brown at 812-867-9066.

Name__________________________
Address_________________________City_________________________State________Zip________

Phone A/C______________________Please check: Current AAMA Member
Chapter Name__________________Non-AAMA Member
__________________________Student - College
__________________________First Conference
__________________________Officer
__________________________Director/Alt
__________________________Committee Chair
2013 ISMA Annual Conference Schedule
8 CEUs

Friday, April 12, 2013
4:00-6:30 pm  Registration
5:00-6:00 pm  Pre-conference Board Meeting
7:00-9:00 pm  Buffet and Knowledge Bowl (1.5 CEU’s)

Saturday, April 13, 2013
6:30-7:45 am  Registration and Breakfast
8:00-9:30 am  Seminar Sleep Apnea/Healthier Heart (1.5 CEUs)
9:40-9:55 am  Annual Meeting Registration
MUST HAVE CURRENT MEMBERSHIP CARD
10:00-11:30 am  Annual Business Meeting
11:45-12:45 pm  Lunch
Presentation by AAMA Vice Speaker of the House
Lisa Lee, CMA (AAMA), AAMA National Representative
1:00-2:30 pm  Seminar Trauma (1.5 CEUs)
3:00-4:30 pm  Seminar Suicide Prevention (1.5 CEU’s)
4:00-4:30 pm  Pick up flowers
6:30-7:00 pm  Cocktails
6:45 pm  Head Table Lineup
7:00 pm  Banquet, Awards Presentations and Installation of Officers

Sunday, April 14, 2014
6:30-8:00 am  Breakfast (bring your coupon)
8:30-10:30 am  Seminar One Small Change at a Time for Fitness (2 CEUs)
10:45 am  Registration for Post Conference Board Meeting
11:00 am  Post Conference Board Board Meeting
DON’T FORGET YOUR CHAPTER/DISTRICT’S THEME BASKET FOR WAYS & MEANS STATE CONFERENCE APRIL 12-14, 2013 CASINO AZTAR EVANSTVILLE, INDIANA

CHOOSE YOUR THEME – RELAXATION, WINE/CHEESE, MOVIE, GARDENING, ETC. THE CHOICE IS YOURS!

(Value of basket must be at least $50)

Bring to Ways & Means area Saturday morning, April 13, 2013

Santa Bruce will be waiting!

Come check out Santa’s goods!
Legal issues of relevance to state societies and local chapters

Employer identification number. In order to open a checking account or transact other business, a state society of a local chapter will often be required to furnish an employer identification number (EIN), also known as a taxpayer identification number (TIN). Aside from the practical necessity of having an EIN, the AAMA recommends that each affiliated state society and local chapter obtain an EIN.

An entity need not have employees in order to obtain an EIN. (The term taxpayer identification number is therefore more accurate than employer identification number.) A state society may not use the EIN of the AAMA for any purpose. Similarly, a local chapter should not use the EIN of its state society. It is also most unadvisable for a state or chapter to use the social security number of one of its officers or members as the identifying number required by a financial institution.

An employer identification number can be obtained quickly and easily by filling out and submitting Form SS-4. This federal form can be obtained from an internal revenue service office, a social security office, or from certain state or local government offices. Form SS-4 is not difficult to complete, and there is no fee for submitting the form. If there are questions about how to complete the form, please call AAMA Executive Director/Legal Counsel Donald A. Balasa, JD, MBA.

Federal income tax exemption. The AAMA is exempt from federal income tax according to Section 501(c)(6) of the Internal Revenue Code. The section accords an exemption to professional associations that demonstrate compliance with the organizational and operational requirements of the law.

The AAMA does not have a group exemption which covers its state societies and local chapters. Therefore, any AAMA affiliate must file for its own exemption from federal income tax so desires. IRS Form 1024 is used for applying for an exemption under Section 501(c)(6). Unlike Form SS-4, Form 1024 is rather long and difficult to complete. Although some state societies and local organizations have obtained an exemption letter from the IRS, there are many factors which must be considered when deciding on the wisdom of seeking federal income tax exemption. Please contact Don Balasa if you have questions about whether to, and how to, apply for this exemption.

Incorporation. Incorporation is a process whereby a state society or local organization is recognized as a formal legal entity. Incorporation is governed by the laws of each state rather than by federal law. As a result, a department of the state office of Secretary of State (or similar state office) usually has jurisdiction over the incorporation of nonprofit entities.

Incorporation offers some benefits for state societies and local organizations, the primary one being the limitation of liability to the assets of the society or chapter if a civil action is successfully brought against the society/chapter. However, because state and local affiliates vary in the degree of potential legal liability, the prudence of incorporation should be decided on a case-by-case basis.

The cost and complexity of incorporating varies from state to state, but it is usually not an expensive or difficult process. Nevertheless, there are legal and practical factors which should be examined thoroughly before embarking upon the process of incorporating. Donald A. Balasa is available to assist states and locals in determining whether incorporation is advisable.

Exemption from state sales tax and other state taxes. It is important to distinguish between exemption from federal income tax and exemption from state sales tax. In virtually every state, professional associations exempt from federal income on the basis of 501(c)(6) of the Internal Revenue Code are not eligible for exemption from state sales tax (or other similar state levies) when purchasing products at stores, renting space at hotels or motels, or entering into contracts for the purchase of services. Only charitable, religious, and similar entities are eligible for any special sales tax exemptions.

Obtaining federal income tax exemption, or incorporating as a not-for-profit entity under the laws of a state, usually have nothing to do with procuring an exemption from state (and sometimes local) sales and use tax exemptions. There may be reasons for obtaining an income tax exemption letter from the IRS and a certificate of incorporation from the Secretary of State, but attempting to secure an exemption from state sales tax is not one of the reasons. In reality, the AAMA and its state and local affiliates are almost never eligible for state sales tax exemption, and should not think that submitting Form 1024 to the Internal Revenue Service or filing articles of incorporation with the Secretary of State will have any effect on becoming exempt from state sales taxes.

Will a state society or local organization get into trouble if it accumulates money in a savings account, money market fund, or other investment vehicle? Generally, state societies and local organizations will not get into trouble with federal or state authorities, or (more specifically) will not jeopardize their tax-exempt status or their not-for-profit incorporation if the interest earned on investments is intended to be used to further the professional purposes of the society or chapter. Usually, there is cause for concern only if the society or chapter has accumulated an enormous amount of reserves, and the society/chapter is not operating in a manner consistent with its purpose of "promoting the professional identity and stature of its members and the medical assisting profession through education and credentialing."

For more information, contact:
Donald A. Balasa, JD, MBA
AAMA Executive Director and Legal Counsel
American Association of Medical Assistants
20 N. Wacker Dr., Ste. 1575
Chicago, IL 60606-2903
1-800-ACT-AAMA or 1-800-228-2262
## 2013-2014 Proposed ISMA Budget

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2013 Annual Conference ISMA Ways & Means Memorial Table

At the 2013 State Conference the Ways & Means will be setting up a memorial table for deceased Medical Assistants, honorary members and ISMA friends. Please bring any photos you wish displayed on the table. All photos will be returned.

Jodie Elmore, CMA (AAMA), LMR
Ways & Means Chair

CMA (AAMA) EMPLOYMENT OPPORTUNITY

Physicians Urgent Care, one of the largest urgent care practices in the nation with clinics in three states and treating over 300,000 patients annually, is excited to announce the opening of their 22nd clinic in Mishawaka, IN. We are seeking highly motivated and talented clinical staff with a passion for customer service to join our team at our newest clinic. This is a great opportunity to join a rapidly growing practice. Over the next five years, we are expected to expand to include over 100 clinics nationwide. This offers strong opportunity for career growth!

Each of these new clinics offer brand new facilities which feature state-of-the-art equipment including full radiology suites, onsite labs and fully functional procedure rooms. Physicians Urgent Care treats patients of all ages and routinely treats such things as infections, lacerations, sprains and fractures. The Mishawaka clinic will provide a combination of urgent care and occupational medical care. All staff will routinely conduct federal and non-federal DOT drug/alcohol testing. Working here will keep your skills sharp!

Minimum Requirements:

- 2 or more years of clinical healthcare experience in a fast-paced environment with a high volume of procedures
- Qualified as a Registered or certified medical assistant, EMT Advanced or Paramedic
- Recent experience performing injections, phlebotomy, in-house testing, and EKG’s
- Willing to work rotating 12-hour shifts, including weekends. We are seeking clinical staff members who can work various shifts including 12 hour shifts. Clinic hours of operation are M-F from 7:30AM - 8PM, weekends 10AM - 4PM. Our staff are required to work days, evenings, weekend rotation and some limited holidays. No overnight hours are necessary.

Please apply on our career site at:

http://www.resourcing.biz/physiciansimmediatecare/JobSearch/JobCenterViewCndt.asp?JobAd_Id=951739
MED-A-Scoop
The Official Newsletter of
The Indiana Society of Medical Assistants
An Affiliate of the American Association of Medical Assistants
Visit our website at insocmedass.org

Jane Seelig, CMA-A (AAMA), Editor
2905 Two Worlds Drive
Columbus, IN 47201

Medical Assistants
The Most Versatile Medical Profession

Directions to Harrison College – Medical Campus
8150 Brookville Road
Indianapolis IN 46239

FROM THE NORTH
Take I-465 East (turns into I-465 South) to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

FROM THE WEST
Take I-465 South (turns into I-465 East) to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

FROM THE EAST
Take I-465 South to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

FROM THE SOUTH
Take I-465 East to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn