

Indiana Society of Medical Assistants

Med-A-Scoop

June/July
Issue
2015

Pearls of Wisdom

I hope everyone had a great time at our conference and had few minutes to rest before starting the week once again. I want to thank St. Joseph District for a great conference, I'm sure everyone was pleased.

I was glad to see our business meeting well attended and want to thank our Evansville students Terah McDaniel, Kara Dauby, Eleanor Ryan, Krystle New, Tiffany Seib, Taylor, Talbert, Holly Talbert, and Makisha Dowell for stepping in and helping when needed. I hope to see each of them at our next meeting. Tammy Daily received the Life Member award; I can't think of a more deserving person for this, she has truly gone above and beyond. I encourage members to look around them and consider one of their members for one of our awards that are given each year.

As I start the next year, I want to thank you for the support and trust you have entrusted in me. I will once again be representing Indiana at our AAMA Conference in Portland Oregon along with our other delegates. We have a large number of members, please pass the word to others on our workshops and bring in new members. Clara has a great work shop planned for us in June; mark your calendar now so you can attend.

If you have recipes remember to send them to Sandy Johnson so we can start on the cook book. Our next meeting is June 13, 2015, at Harrison College. Hope to see you there.

Joyce Edds, CMA (AAMA) CPT (ASPT)

True friends are never apart. Maybe in distance but not in heart.



Message from the President	1
Physician Advisors, Creed, Officers and Directors	2
Board of Director Minutes	3
Annual Business Mtg Minutes	4
Board of Director Mtg Minutes	5-7
ISMA Coding Corner	7-9
ISMA Directors Mtg Agenda	9
June Workshop Info	10
Dermatology Sunscreen Article	10
Directions to Harrison College	11
	12

WE NEED RECIPES!!

Please send your recipes for the state cookbook by electronic submission to:

Sandy Johnson, CMA (AAMA), MS, CPC

sanjohn@ius.edu

Please include your name and your local chapter/district. Also include the source of your recipe, if not an original.



ISMA Physician Advisors 2015-16

Scott Guenther, M.D.

The Dermatology Center of Indiana
Plainfield, IN

Deane Smith, M.D.

Ohio Valley Colon and Rectal Surgeons
Evansville, IN

Jeff Stidam, M.D.

Jewish Hospital
Louisville, KY

ISMA Honorary Members

1980 Herbert Dixon*
1997 Bruce Johnson
Hubert Irwin*
2008 Earl Williams*
2013 Jack Begley
Kathy Heck

ISMA Life Members

1992 Bonnie Reidenbach, CMA-AC
1994 Patricia Kennington, RN, CMA*
2005 Eva Irwin, CMA*
2011 Eulah Dearing, CMA (AAMA)
2012 June Brown, RMA
2015 Tammy Daily, CMA (AAMA)

*Denotes deceased

Leon Levi Award Recipients

1988 Patricia Kennington, RN, CMA*
Jane Seelig, CMA-A
Pauline Pinnick, CMA
1990 Bonnie Reidenbach, CMA-AC
1991 Bettye Yard, CMA-C*
1998 Norma Harmon, CMA
2001 Eva Irwin, CMA*
2002 Eulah Dearing, CMA
2010 Marjorie Mikesell, CMA
2013 Tammy Daily, CMA (AAMA)
2014 Sandra Johnson, MS, CMA (AAMA),
CPC

***These physicians and
members have contributed much to our
society; be sure to thank them!***

Medical Assistant Creed

I believe in the principles and purposes of the
profession of medical assisting.
I endeavor to be more effective.
I aspire to render greater service.
I protect the confidence entrusted to me.
I am dedicated to the care and well being of all
patients.
I am loyal to my employer.
I am true to the ethics of my profession.
I am strengthened by compassion, courage, and faith.

ISMA Mission Statement

The Indiana Society of Medical Assistants, in affiliation
with the American Association of Medical Assistants,
strives to:

- Promote professional growth of and identify its
membership through education and credentialing;
- Inspire members to provide honest, loyal and efficient
service to the public they serve and the profession;
- Stimulate a feeling of fellowship and cooperation with
the medical professional in improving public relations;
- Encourage and assist medical assistants in forming
component chapters.

Indiana State Medical Assistants Code of Ethics

E is for Endeavor in our duties
T is for Truthfulness in all we do
H is for Helpfulness to others
I is for Integrity in our work
C is for courteous treatment to all
S is for sincerity in our purpose

**Put them all together they spell ETHICS, A WORD
WE MUST UPHOLD TO ATTAIN OUR GOAL**

J. Marie Theobald Wilhite



State Officers

President

Joyce Edds, CMA (AAMA), CPT (ASPT)
3416 Pennsylvania Ave
Jeffersonville, IN 47130
Home: 812.288.6025
Cell: 502.523.0743
E-mail: mnedds@aol.com

Vice President

Clara Poirot, CMA (AAMA)
629 Monroe
Newburgh, IN 47630
Home: 812.853.7881
Cell: 812.455.6697
E-mail: spiritwind629@hotmail.com

Recording Secretary

Jane Seelig, CMA-A (AAMA)
2905Two Worlds Dr.
Columbus, IN 47201
Home: 812.376.0108
Cell: 812.603.1886

Immediate Past President

Jeni Begley, CMA (AAMA)
Cell: 765.412.2779
E-mail: jeni_cma@comcast.net

Treasurer

Paula Schubert, CMA (AAMA) CPT(IAPS)
1620 Peacock Road
Richmond, IN 47374
Cell: 765.966.6708
Paula.schubert@reidhospital.org

Med-A-Scoop Editor

Website

Pam Neu, CMA (AAMA)
4805 E 640 S
Wolcottville, IN 46795
Cell: 260.750.7250
E-mail: msneu@yahoo.com

District Directors:

East Central

Paula Schubert, CMA (AAMA) CPT(IAPS)
1620 Peacock Road
Richmond, IN 47374
Cell: 765.966.6708
Paula.schubert@reidhospital.org

First District

Tammy Daily, CMA (AAMA)
701 Meyer Ave
Evansville, IN 47710
Phone: 812.424.5730
Cell: 812.549.5036
E-mail: onceadaily2@wowway.com

Southeast District

Dianne Wimsett, CMA (AAMA)
1247 Raylee Dr
Charlestown, IN 47111
Home: 812.256.4878
Cell: 812.786.9479
E-mail: d.m.wimsett@hotmail.com

St. Joe District

Gennie Pickens, CMA (AAMA)
56589 Pine Rd
South Bend IN 46619
574 210 8310
genniepick1951@yahoo.com

Twelfth District

Pam Neu, CMA (AAMA)
4805 E 640 S
Wolcottville, IN 46795
Cell: 260.750.7250
E-mail: msneu@yahoo.com

West Central District

Jeni Begley, CMA (AAMA)
Cell: 765.412.2779
E-mail: jeni_cma@comcast.net



INDIANA SOCIETY OF MEDICAL ASSISTANTS

Board of Directors Meeting

Essenhaus Inn

Middlebury, IN

Friday, April 24, 2015

Call to Order: President Joyce Edds, CMA (AAMA), CPT (ASPT) called the meeting to order at 5:45 pm.

Invocation: Cate Gardner, CMA (AAMA) gave the invocation.

Medical Assistants Creed: Clara Poirot, CMA (AAMA) led all in reciting of the Creed.

Introductions: President Edds introduced the elected, appointed officers, District Directors and Alternates.

Credentials Report: There were 13 members registered for the meeting. Voting power was 10, 2/3 vote was 7, quorum and majority vote was 6.

Secretary Report: Jane Seelig, CMA-A (AAMA) indicated the minutes were published in the Med-A-Scoop. There were no corrections

Treasurer's Report: The report was published in the Conference Book. Josie Elmore was not present due to a family emergency. Rita Michel reported the interest earned for the year on CD #9561 was \$598.50 with a balance of \$29,099.68.

Presentation of Bills: There were no non-budgeted bills to present.

Correspondence: Charlene Couch, CMA (AAMA) AAMA President sent a letter regarding the recent BOT activity and request for members to complete the Volunteer Leadership Form.
The Bylaws were approved as compliant by the AAMA Bylaws Committee.

Officer Reports: **Pam Neu, CMA (AAMA) Med-A-Scoop Editor/Website Coordinator** –The bylaws are posted on the website. There has been a problem opening the old issues of the Med-A-Scoop which is being worked on and the calendar is being updated with upcoming events. The Districts are invited to e-mail any workshops or events they wish to have posted.

Committee Reports:

Bylaws They are current and posted on the website.

Certification: Recertified (within the last year) and newly certified members will be recognized at the Saturday evening banquet.

Continuing Ed: **Clara Poirot, CMA (AAMA)** reported that the June presenter will be Jill Henry COO of the Susan B Koman Breast Tissue Bank.

Membership **Jeni Begley, CMA (AAMA)** reported that we have 1,210 members. 830 Active, 148 Associate, 9 Affiliate, 218 Student, and 5 Sustaining

Procedure Manual **Jane Seelig CMA-A (AAMA)** reported that the update is complete and ready to be posted on the website. Review revealed many processes which need to be updated or revised as they are not being followed or outdated.

ISMA Liaison **Tammy Daily, CMA (AAMA)** was enroute to the meeting. She had a late departure due to illness. The Eva I. Irwin CMA (AAMA) Medical Assistant

Program Fund **Sandra Johnson, MS, CPC, CMA (AAMA)** reported two programs would be receiving \$250 each at the Saturday evening banquet. They are Ivy Tech Fort Wayne and Ivy Tech Evansville. A check would be made out to the school with stipulation that the funds be applied towards the purchase of the specific item requested in the application.

Ways and Means: **Sandra Johnson, MS, CPC, CMA (AAMA)** reported that Santa Bruce had been working hard on creating unique items for sale to benefit the society and Wounded Warriors.

2015 State Conference **Cate Gardner, CMA (AAMA)** invited all to enjoy the weekend.

2016 State Conference **Jane Seelig, CMA-A (AAMA)** announced that the conference will be held April 22-24, 2016 at the Hilton Garden Inn in Edinburgh IN. The theme is "CMA's after Hours". The plan is to have at least 9 CEUs available and the Annual Business meeting will now be scheduled for Saturday morning.

2017 State Conference **Jeni Begley, CMA (AAMA)** reported that she and Jackie Vukobratovich are conference co-chairs and plans are progressing.

Chapter Reports

East Central District **Rebecca Norman, CMA (AAMA), CMBS** Director presented a written report and announced that due to great workshops and member efforts they have 310 members.

Unfinished Business None

New Business None

Announcements: The Med-A-Scoop deadline is April 30, 2015.
Pam Neu no longer has a home phone, only a cell phone.

Adjourn: The meeting adjourned at 6:45 pm

Jane B. Seelig, CMA-A (AAMA)
Recording Secretary

INDIANA SOCIETY OF MEDICAL ASSISTANTS
59th Annual Business Meeting
Essenhaus Inn
Middlebury, IN
Saturday, April 25, 2015

Call to Order:	President Joyce Edds, CMA (AAMA) CPT (ASPT) called the meeting to order at 10:45 a.m.
Invocation:	Cate Gardner, CMA (AAMA) gave the invocation.
Medical Assistants Creed:	Clara Poirot, CMA (AAMA), led all in reciting of the Creed.
Introductions:	President Edds introduced the elected, appointed officers and District Directors. The Past ISMA Presidents were recognized. The Medical Assistant of the Year recipients were recognized. The Leon Levi Award recipients were recognized. The Golden Apple Award recipients were recognized. No Life or Honorary members were present. Debby Houston, CMA (AAMA) CPC, AAMA Vice- Speaker of the House and AAMA Representative was introduced.
Conference Report:	Marlena Parmley, CMA (AAMA), Conference Chair gave report for the conference. The conference had 57 registrations, 43 Full registrations, 8 student registrations, 5 registrations for Saturday only and 2 spouse registrations. She announced that tickets were available for the Menno-Hof if anyone was interest in returning to the area. Also the bird houses built by Santa Bruce would be auctioned after the conclusion of the chapter basket drawing on Saturday evening. A piece of apparently lost jewelry was found in the restroom.
Credentials Report	Marianne Hawker, CMA (AAMA) reported 41 members were registered, 34 were eligible to vote. A 2/3 vote was 23 and quorum and majority vote was 18. The report was accepted by general consensus.
Agenda correction	Middlebury IN, not Mulberry IN.
Reading of Rules:	Cate Gardner, CMA (AAMA) read the Annual Meeting Rules with a date correction of April 25, 2015.
Introduction of Tellers, Pages, And Timekeeper:	Head Teller: Dianne Wimsett, CMA (AAMA); Tellers: Terah McDaniel, Kara Dauby, Eleanor Ryan. Pages: Krystle New, Tiffany Seib, Taylor Talbert, Holly Talbert, Makisha Dowdell. Timekeeper: Tammy Daily, CMA (AAMA)
Adoption of Conference Program and Book:	Marlena Parmley, CMA (AAMA), presented the program and booklet for the conference.
Motion:	Marjorie Mikesell, CMA (AAMA) moved that the Conference Booklet be adopted as printed. The motion passed unanimously. Appreciation was expressed for the work and preparation for the conference by President Edds.
Correspondence:	None
Secretary Report:	None
Report of Minutes Audit Committee	Published in the Med-A-Scoop
Treasurer Report:	Published in the conference booklet
Report of Financial Audit Committee:	Published in the conference booklet. Final report will be presented at the June Board of Directors meeting when the books are closed.
Report of Nominating Committee:	Marianne Hawker, CMA (AAMA) Chair presented the slate for 2015 and 2016: President: Joyce Edds, CMA (AAMA), CPT (ASPT) Vice President: Clara Poirot, CMA (AAMA) Recording Secretary: Jane Seelig, CMA-A (AAMA) Treasurer: Paula Schubert, CMA (AAMA), CPT (IAPS) Med-A-Scoop/Website: Pam Neu, CMA(AAMA)

Marjorie Mikesell, CMA (AAMA) moved that the presented slate of officers be elected by acclamation. The motion passed unanimously.

Supplemental Reports:

Published in Conference book.

Unfinished Business:

Bylaws Committee chair Rita Michel, CMA (AAMA) reported that with editorial and compliance changes the ISMA Bylaws were accepted and approved by the AAMA Bylaws committee. They are posted on the website.

Proposed Budget:

The proposed budget was printed in the conference book. Sandra Johnson, CMA (AAMA), CPC identified that the proposed budget was balanced with proposed income of \$16,000 and expenses of \$16,000.

2016 State Conference:

Jane Seelig, CMA-A (AAMA) presented the report for the 2016 Conference at the Hilton Garden Inn in Edinburgh IN April 22-24, 2016. The theme is "CMAs after Hours". The Annual Business meeting will be on Saturday morning and a possible 9 CEUs will be available. Save your money for shopping at the nearby outlet mall and/or the antique mall.

New Business:

Election of Delegates: Indiana has four delegates and one alternate to send to the National Conference. Joyce Edds, CMA (AAMA) CPT (ASPT), and Clara Poirot, CMA (AAMA) will be first and second delegates. Paula Schubert, CMA (AAMA), CPT (IAPS), Tammy Daily, CMA (AAMA), Rebecca Norman, CMA (AAMA), CMBS, and Jeni Begley, CMA (AAMA) were nominated. Sandra Johnson, CMA (AAMA), CPC was nominated, but withdrew her name. Tammy Daily, CMA (AAMA), and Paula Schubert, CMA (AAMA) CPT (IAPS) were elected as delegates with Rebecca Norman, CMA, (AAMA) CMBS as alternate delegate.

Announcements:

Cate Gardner, CMA (AAMA) announced that the head table line up will be at 7:00 pm.

Sandra Johnson, CMA (AAMA) CPC asked that the incoming officers meet with her briefly at the conclusion of the meeting.

Tammy Daily, CMA (AAMA) announced that the PIPs are selling stickers to benefit the general fund at \$1.00 each.

Chapter Door Prize Drawings

First District	Tammy Daily, CMA (AAMA)
West Central	Nancy Latta, CMA (AAMA)
Twelfth District	Rita Michel, CMA (AAMA)
St Joseph District	Deb Vida , CMA (AAMA)
Southeast District	Dianne Wimsett, CMA (AAMA)
East Central District	Rebecca Norman, CMA (AAMA), CMBS (presented to Debby Houston, CMA (AAMA) CPC

recessed at 11:40 a.m.

7:15 p.m. Annual Business Meeting reconvened

Evening music was provided by Anna Hagen. Two CDs of her music was raffled and won by Cate Gardner, CMA (AAMA) and Barb Mochel, CMA (AAMA).

Motion:

Marjorie Mikesell, CMA (AAMA) moved to destroy the ballots. The motion passed unanimously.

Motion:

Tammy Daily, CMA (AAMA) moved to adopt the proposed budget. The motion passed unanimously.

Vendor Drawings:

Nancy Lotta won the Chocolates raffled by Barb Mochel, CMA (AAMA)

Jackie Rinehart won the Mische Bag raffle item donated by Melinda Reynolds.

Marianne Hawker, CMA (AAMA) won the Nerium raffle item donated by Tammy Unger, CMA (AAMA).

The Eva I Irwin, CMA (AAMA)

Medical Assisting Program

Support Fund:

Sandra Johnson, CMA (AAMA), CPC provided information and history behind the award.

Checks for \$250.00 and certificates were presented to Ivy Tech Community College-Ft Wayne instructor Deeann Knox, RN, BSN and Sherry Braye, CMA (AAMA) instructor at Ivy Tech Community College-Evansville.

Life Membership

Life Membership was awarded to Tammy Daily, CMA (AAMA) in recognition of her outstanding contributions to all three levels of AAMA and the medical assisting profession.

New Certified MAs
 Recertified MAs Sandra Johnson, CMA (AAMA), CPC recognized the CMAs who recertified since April, 2014: Deborah Hyneman, Jane Seelig, Marlena Parmley, Debra Vida, Karen Pershing, Shelly Temple, Carol Edmonds, Laura Gruntman, Joyce Edds, Rita Michel and June Geiger and the members who are new CMAs: Jeri Hatcher and Leeanne Foulk.

Installation: Sandra Johnson, CMA (AAMA), MS, CPT installed our new officers: Joyce Edds, CMA (AAMA), CPT (ASPT) as President, Clara Poirot, CMA (AAMA) Vice President, Jane Seelig, CMA – A (AAMA), Recording Secretary, Paula Schubert, CM A(AAMA), CPT (IAPS), Treasurer, and Pam Neu, CMA (AAMA) Med-A-Scoop/Website

Presentation of Gifts: Debbie Houston, CMA (AAMA), CPC AAMA Representative presented Joyce Edds, CMA (AAMA), CPT (ASPT) with a Cardinal decorated bag and stuffed black bear.

Memorial Service: Chaplin Cate Gardner, CMA (AAMA) provided a memorial service for Mary Main a member of the St Joseph chapter who passed away recently.

Presentation of Gifts: Clara Poirot, CMA (AAMA) presented Joyce Edds, CMA (AAMA), CPT (ASPT) with a Vera Bradley purse and wallet from the Board of Directors.

Joyce Edds, CMA (AAMA), CPT (ASPT) presented Debby Houston, CMA (AAMA) CPC, AAMA Representative with an Indiana shaped cutting board, and cinnamon red hots.

Appreciation for a successful conference was expressed by the membership.

Adjourned: President Edds adjourned the meeting at 8:30 pm.

Jane Seelig, CMA-A, (AAMA)
 Recording Secretary
 Transcribed but not confirmed by audio recording

Breast Cancer

Definition of breast cancer:

Cancer that forms in tissues of the breast. The most common type of breast cancer is ductal carcinoma, which begins in the lining of the milk ducts (thin tubes that carry milk from the lobules of the breast to the nipple). Another type of breast cancer is lobular carcinoma, which begins in the lobules (milk glands) of the breast. Invasive breast cancer is breast cancer that has spread from where it began in the breast ducts or lobules to surrounding normal tissue. Breast cancer occurs in both men and women, although male breast cancer is rare.

Breast Cancer Prevention (PDQ®)

Who Is at Risk?

Besides female sex, advancing age is the biggest risk factor for breast cancer. Reproductive factors that increase exposure to endogenous estrogen, such as early menarche and late menopause, increase risk, as does the use of combination estrogen-progesterone hormones after menopause. Nulliparity and alcohol consumption also are associated with increased risk.

Women with a family history or personal history of invasive breast cancer, ductal carcinoma *in situ* or lobular carcinoma *in situ*, or a history of breast biopsies that show benign proliferative disease have an increased risk of breast cancer.

Increased breast density is associated with increased risk. It is often a heritable trait but is also seen more frequently in nulliparous women, women whose first pregnancy occurs late in life, and women who use postmenopausal hormones and alcohol.

Exposure to ionizing radiation, especially during puberty or young adulthood, and the inheritance of detrimental genetic mutations increase breast cancer risk.

Valuable information courtesy of National Cancer Institute via Clara Poirot, CMA (AAMA), VP Thank you!

INDIANA SOCIETY OF MEDICAL ASSISTANTS
Board of Directors Meeting
Essenhaus Inn
Middlebury, IN
Sunday, April 26, 2015

Call to Order:	President Joyce Edds, CMA (AAMA), CPT (ASPT) called the meeting to order at 11:08 a.m.
Invocation:	Cate Gardner, CMA (AAMA) gave the invocation.
Medical Assistants Creed:	Clara Poirot, CMA (AAMA) led all in reciting of the Creed.
Introductions:	President Edds introduced the elected and appointed officers.
Credentials Report:	Marianne Hawker, CMA (AAMA) reported that there were 14 members registered for the meeting. Voting power was 9, 2/3 vote was 6, quorum and majority vote was 5.
Secretary Report:	None
Treasurer's Report:	None
Presentation of Bills:	There were no non-budgeted bills to present.
Correspondence:	None
Officer Reports:	
President Edds	New information packets were distributed. The following corrections were submitted: Pam Neu CMA (AAMA) is the Director for Twelfth District and no longer has a home phone number. Alternate director is not known at this time. Paula Schubert CMA (AAMA), CPT (IAPS) Director East Central District Jane Seelig, CMA-A (AAMA) Alternate Director, East Central District Tammy Daily, CMA (AAMA) email address is onceadaily2@wowway.com Jeni Begley, CMA (AAMA), Director for West Central District the 800 phone number is work. Clara Poirot CMA (AAMA) added credential CN-BC District officers were reminded to complete their officer information for AAMA. This is necessary for the districts to receive their membership due checks in July. Publication release forms were distributed. These must be completed for information to be printed in the Med-A-Scoop and posted on the website.
Med-A-Scoop Vice President	Pam Neu, CMA (AAMA) announced that the deadline is April 30, 2015. Clara Poirot, CMA (AAMA) reported that the June presenter will be Jill Henry COO of the Susan B Koman Breast Tissue Bank.
Immediate Past President	Jeni Begley, CMA (AAMA) announced that the PIPs collected \$271.00 for The Eva I. Irwin CMA (AAMA) Medical Assistant Program Fund
Committee Reports:	
Ways and Means:	Sandra Johnson, MS, CPC, CMA (AAMA) reported that raffle basket proceeds were \$357.00 Santa Bruce's creations raffle proceeds were \$324.00 at the conference with \$230 for other sales for a total of \$554.00 to donate to the Wounded Warriors. Sandy advised Paula that she has the properly worded letter to accompany the donation check.
2016 State Conference	Jane Seelig, CMA-A (AAMA) announced that the conference will be held April 22-24, 2016 at the Hilton Garden Inn in Edinburgh IN. The theme is "CMA's after Hours". The plan is to have 9.5 CEUs available. Ribbons need to be ordered to replenish the supply. This will be a state expense and Sandy has the vendor information.
2017 State Conference	Jeni Begley, CMA (AAMA) reported that they are investigating online registration. Rita Michel CMA (AAMA) said the "square" is available with a 2.5% charge for processed payments.
2018 State Conference	Will be hosted by Twelfth District.
Chapter Reports	Jane Seelig, CMA-A (AAMA) moved that the chapter reports be deferred. The motion was unanimously approved.
Unfinished Business	None
New Business	
Executive Committee	Rita Michel, CMA (AAMA) and Tammy Daily CMA (AAMA) were nominated. Dianne Wimsett, CMA (AAMA) moved that the nominations be closed. Election was unanimous.
Indiana State Medical Association meeting participation was discussed	
Motion	Jeni Begley, CMA (AAMA) moved that we put on the agenda for the June 2015 meeting the development of a committee to be liaison's between the ISMA, schools and physician offices. The motion was unanimously approved.

The Board of Directors entered Executive Session.

Announcements: National Conference is September 18-21, 2015 in Portland OR
The next Board of Directors meeting is June 13, 2015
The Med-A-Scoop deadline is April 30, 2015.

Adjourn: The meeting adjourned at 12:09 p.m.

Jane B. Seelig, CMA-A (AAMA)
Recording Secretary



ISMA CODING CORNER

A new addition to the Med-A-Scoop is the *ISMA Coding Corner*. Each issue will contain information relating to all aspects of medical coding and billing to keep you current on coding issues pertaining to the physician practice.

If you would like to see a particular topic addressed, or would like to contribute your knowledge and expertise, please contact me at sanljohn@ius.edu.

Sandra Johnson, MS, CPC, CMA (AAMA)

Senate Approves SGR Bill. No Delay for ICD-10!

On April 14, 2015, Congress approved legislation to repeal the Medicare Sustainable Growth Rate (SGR) formula. The bill passed the Senate at 92-8 giving further momentum towards the October 1, 2015 implementation deadline of ICD-10 with all major hurdles now cleared. (The House passed the bill in March 392-37). (Sources American Academy of Professional Coders (AAPC) (aapc.com) and HCPro (hcpro.com.)

The time is here – is your facility ready for October 1, 2015? Is your staff ready – not only coders – physicians and other qualified health care professionals, front desk personal, clinical personal, etc. Everyone is involved and should be trained in this new process of diagnostic coding.

If you attended the ISMA conference in Middlebury, Janet Hailey, CMC, CMCO, CMIS, CMOM, presented an excellent overview of ICD-10, including history, timelines, and the implementation process from the front desk to clinical staff, to the physicians. To quote Ms. Hailey, “If your practice or facility has not begun the implementation process, you better start tomorrow (Monday)!”

Sandra Johnson, MS, CPC, CMA (AAMA)



Are You Ready??

**Agenda
ISMA Board of Directors
June 13, 2015**

- | | |
|-------------------------|---|
| Call to Order | Joyce Edds, CMA (AAMA), CPT (ASPT) President |
| Invocation | Cate Gardner, CMA (AAMA), Chaplain |
| Medical Assistant Creed | Clara Poirot, CMA (AAMA), CN-BC, Vice President |
| Credentials Report | Marianne Hawker, CMA (AAMA), Chairman |
| Introductions | Joyce Edds, CMA (AAMA), President |
| Secretary Report | Jane Seelig CMA-A (AAMA), Secretary |
| Treasurer Report | Paula Schubert, CMA (AAMA), C (IAPS) Treasurer |
| Presentation of Bills | |
| Correspondence | Sandra Johnson, MS, CMA (AAMA), CPC |
| Officer Report | President-Joyce Edds, CMA (AAMA) CPT, (ASPT) President
Vice President-Clara Poirot, CMA (AAMA)
Secretary-Jane Seelig, CMA-A (AAMA), Secretary
Treasurer-Paula Schubert, CMA (AAMA), CPT (IAPS)
Med-A-Scoop-Pam Neu, CMA (AAMA) |
| Committee Reports | Budget & Finance- Paula Schubert, CMA (AAMA), CPT (IAPS)
Bylaws & Standing Rules-Rita Michel, CMA (AAMA)
Certification-Sandy Johnson, MS, CMA (AAMA), CPC
Continuing Education-Clara Poirot, CMA (AAMA)
Council of Past Presidents-Jeni Begley, CMA (AAMA)
Historian-Dianne Wimsett, CMA (AAMA)
Website Development-Pam Neu, CMA (AAMA)
Membership-Jeni Begley, CMA (AAMA)
Procedure Manual-Jane Seelig, CMA-A (AAMA)
ISMA Liaison-Tammy Daily, CMA (AAMA)
Public Policy/Affairs-Tammy Daily, CMA (AAMA)
Scholarship-Sandy Johnson, MS, CMA (AAMA), CPC
Ways & Means-Sandy Johnson, MS, CMA (AAMA), CPC
2016 State Conference-Jane Seelig, CMA-A (AAMA)
2016 State Conference-Jeni Begley, CMA (AAMA)
2018 State Conference-Twelfth District |
| Chapter Reports | East Central District-Paula Schubert, CMA (AAMA) CPT (IAPS)
First District-Tammy Daily, CMA (AAMA)
St. Joseph District-Janet Boyer, CMA (AAMA)
Southeast District-Dianne Wimsett, CMA (AAMA)
Twelfth District- Pam Neu, CMA (AAMA)
West Central District-Jeni Begley, CMA (AAMA) |
| Unfinished Business | Tammy Daily-developing a committee for liaison between college and ISMA |
| New Business | Election of the nominating committee
Application for AAMA Excel Award |
| Announcements | |
| Adjournment | |

INDIANA SOCIETY OF MEDICAL ASSISTANTS
ISMA BOARD MEETING AND WORKSHOP
Saturday, June 13, 2015

1-3 p.m.
Harrison College-Medical Campus
8150 Brookville Rd.
Indianapolis, IN

Kathi Ridley-Merriweather
Susan G. Komen Tissue Bank
At IU Simon Cancer Center
(2 CEUs)
You must have you Membership ID number for CEU credits
We can no longer use SSN's

Cost includes Lunch & Workshop
\$15.00 Members
\$20. 00 Nonmembers
\$10.00 Students

Registration for Workshop 11:30 a.m.
Must be registered for workshop by Lunch 12:00 p.m.
Workshop 1-3 p.m.

ISMA Board Meeting immediately following:
Executive Committee Meeting – 3:30 - 4:00 p.m.
Registration for Business Meeting 3:45 - 4:00 p.m.
Business Meeting – 4:00 p.m.

Question? Contact Clara Poirot, CMA (AAMA)
(812) 455-6697 or (812) 853-7881

Spiritwind629@hotmail.com



SUNSCREEN

A very important aspect of maintaining healthy skin and preventing skin cancer is the regular use of sunscreen. It is important for you to understand the proper usage and type of sunscreen to apply to gain the best results.

WHAT ARE THE EFFECTS OF SUN EXPOSURE TO THE SKIN?

CANCER – These cancers include Melanoma, Basal Cell Carcinoma, and Squamous Cell Carcinoma.

SUN SPOTS – small reddish spots, and others are all related to prolonged, unprotected sun exposure.

SUNBURNS

WRINKLES, LEATHERY SKIN – Excess time in the sun also leads to early aging of the skin.

WHAT TYPE OF SUNSCREEN SHOULD BE USED?

Sunscreen with a SPF (Sun Protection Factor) of at least 30 should be used. Also, make sure it is protective against **both UVA and UVB** radiation.

WHEN SHOULD SUNSCREEN BE APPLIED AND HOW?

Sunscreen should be applied whenever you think you are going to be exposed to the sun for more than **20 Minutes**. Sunscreen should be applied to dry skin about **30 minutes before going outdoors**. It needs to be applied to all areas of the skin, especially the hands, arms, neck and face. Sunscreen should be **reapplied after swimming or perspiring heavily**.

Extra care needs to be taken when you are on concrete, snow, sand or water, because these surfaces will reflect light, leading to increased exposure to the harmful UV light from the sun. Also, UV light can penetrate water to a few feet and being underwater should not be considered protection from the sun.

WHAT SHOULD YOU DO IF YOU HAVE AN ALLERGIC REACTION TO SUNSCREEN?

Some patients will be allergic to one of the sunscreen products on the market. If this is the case, do not stop using sunscreen, but switch to a different type of sunscreen. However, continue to use a sunscreen with a SPF of at least 15, and one that is protective against both UVA and UVB radiation.

ARE TANNING BOOTHS OR PARLORS SAFE?

Absolutely not. The light used in these booths will also lead to premature wrinkling and leathery skin and skin cancer. These should not be looked upon as safe alternatives to sunbathing.

Thank you for the valuable information: The Dermatology Center of Indiana!

**Official Newsletter of the
Indiana Society of
Medical Assistants, Inc.**

*An Affiliate of the American Association of
Medical Assistants*

Pam Neu, CMA (AAMA), Editor
4805 E 640 S
Wolcottville, IN 46795

Return Address Requested



**NOTICE– If you have a name or address change PLEASE Notify
National AAMA at
1-800-ACT-AAMA or www.aama-ntl.org**

Directions to Harrison College-Medical Campus
8150 Brookville Road
Indianapolis, IN 46239

From the North

Take I-465 East (turns into I-465 South) to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

From the West

Take I-465 South (turns into I-465 East) to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

From the East

Take I-465 South to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

From the South

Take I-465 East to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.