

Med-A-Scoop

May/June 2018

Dear ISMA Members:

Thank you to the Twelfth District membership for hosting a weekend full of great fellowship and education at a venue which included wonderful food, great scenery and encouraged healthy motivation. It was very apparent that a considerable amount of planning preceded the event.

Congratulations to the recipient of the 2018 Medical Assistant of the Year Award, Dianne Wimsett, CMA (AAMA) from Southeast District. Her family traveled the length of our state to be a part of her celebration in being recognized for her contributions to our professional organization. Due to an unfortunate accident, Marjorie Mikesell, CMA (AAMA) was unable to accept in person the award of Life Membership which was bestowed upon her by the 2017-2018 Board of Directors as recognition for her many years as a contributing member of our society on all three levels, District, State and National. Congratulations to her for receiving this very prestigious award.

The Eva I Irwin CMA (AAMA) Education Support Award was presented to Summer Liggett, CMA (AAMA) Health Sciences Faculty from Harrison College in Terre Haute. They will use the funds awarded to purchase a much needed Healthometer Eye Level Digital Beam Scale with a height bar. This will allow their students to enter the medical field with appropriate experience for hands on patient care.

The coming year promises to be exciting. Change is a constant in the field of medicine and our society is keeping in step with the times. The Board of Directors supported Editor Pam Neu, CMA (AAMA) MBA in her recommendation to discontinue distribution of the Med-A-Scoop by paper. This will allow our society to direct a considerable amount of money to promote membership to students and newly certified non-member medical assistants. So enjoy reading your Med-A-Scoop online and please print it to share with your co-workers and employer. It is a wonderful recruitment tool!

Another change involves each and every one of you reading this newsletter. I am asking you to give of yourself to support your own personal growth and development. Become an active member in your District and on the ISMA team as a committee member. There is minimal time commitment involved, just keeping in touch with a committee chair, communicating what is important to you and how to strengthen the value you receive for being an AAMA member.

My theme this year is "The CMA (AAMA) is the Rock of Healthcare." The credential awarded by AAMA assures a strong solid foundation of knowledge which continues with recertification. Our membership speaks to our competency and defines standards of our profession. Join me this year as we together form a rock foundation for recognition of the CMA (AAMA) as the premier member of the healthcare team.

I look forward to meeting you during the coming year and learning how to add value to your membership in AAMA.

Jane B. Seelig, CMA-A (AAMA)
2018-2019 ISMA President

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ISMA Physician Advisors 2018-19

Jeff Stidam, M.D.

Jewish Hospital
Louisville, KY
3 years

Scott Guenther, M.D.

The Dermatology Center of Indiana
Plainfield, IN
2 years

Kristi Peck, M.D.

Evansville Surgical Associates
Evansville, IN
1 year

ISMA Honorary Members

1980 Herbert Dixon*
1997 Bruce Johnson
Hubert Irwin*
2008 Earl Williams*
2013 Jack Begley
Kathy Heck

ISMA Life Members

1992 Bonnie Reidenbach, CMA-AC
1994 Patricia Kennington, RN, CMA*
2005 Eva Irwin, CMA*
2011 Eulah Dearing, CMA (AAMA)
2012 June Brown, RMA
2015 Tammy Daily, CMA (AAMA)
2018 Marjorie Mikesell, CMA (AAMA)

*Denotes deceased

Leon Levi Award Recipients

1988 Patricia Kennington, RN, CMA*
Jane Seelig, CMA-A
Pauline Pinnick, CMA
1990 Bonnie Reidenbach, CMA-AC
1991 Bettye Yard, CMA-C*
1998 Norma Harmon, CMA
2001 Eva Irwin, CMA*
2002 Eulah Dearing, CMA
2010 Marjorie Mikesell, CMA
2013 Tammy Daily, CMA (AAMA)
2014 Sandra Johnson, MS, CMA (AAMA),
CPC
2016 Rita Michel, CMA (AAMA)

Medical Assistant Creed

I believe in the principles and purposes of the profession of medical assisting.
I endeavor to be more effective.
I aspire to render greater service.
I protect the confidence entrusted to me.
I am dedicated to the care and well-being of all people.
I am loyal to my employer.
I am true to the ethics of my profession.
I am strengthened by compassion, courage, and faith.

ISMA Mission Statement

The Indiana Society of Medical Assistants, in affiliation with the American Association of Medical Assistants, strives to:

- Promote professional growth of and identify its membership through education and credentialing
- Inspire members to provide honest, loyal and efficient service to the public they serve and the proficient;
- Stimulate a feeling of fellowship and cooperation with the medical professional in improving public relations;
- Encourage and assist medical assistants in forming component chapters.

Indiana State Medical Assistants

Code of Ethics

E is for Endeavor in our duties
T is for Truthfulness in all we do
H is for Helpfulness to others
I is for Integrity in our work
C is for courteous treatment to all
S is for sincerity in our purpose

Put them all together they spell ETHICS, A WORD WE MUST UPHOLD TO ATTAIN OUR GOAL

J. Marie Theobald Wilhite



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**INDIANA SOCIETY OF MEDICAL ASSISTANTS
BOARD OF DIRECTORS MEETING
Pre-Conference Board Meeting
April 20, 2018
Syracuse, IN**

Call to Order	President Clara Poirot, CMA (AAMA), CN-BC called the meeting to order at 5:35 pm.
Invocation	Chaplain Joyce Edds, CMA (AAMA), CPT (ASPT) gave the invocation.
Medical Assistants Creed	Vice President Jane Seelig, CMA-A (AAMA) led the reciting of the Creed.
Introductions	President Clara Poirot, CMA (AAMA), CN-BC introduced the elected and appointed officers and directors. Jane Seelig, CMA-A (AAMA) moved to suspend with recognition of previously recognized members, the motion passed. Patty Licurs, CMA (AAMA) was introduced as the AAMA Representative.
Credentials Report	Dianne Wimsett, CMA (AAMA) gave the Credentials Report. There were 17 registered for the meeting with a voting power of 10. A quorum was 9, a majority vote was 9 and a 2/3 vote was 12.
Secretary's Report	Jeni Begley, CMA (AAMA)-Published in the Med-A-Scoop.
Treasurer's Report	Rita Michel, CMA (AAMA)-Published in Conference book, will forego until Annual Business Meeting tomorrow.
Presentation of Bills	Jane Seelig, CMA-A (AAMA) presented a bill for \$423.99 for a new speaker that will work with the microphone. Jeni Begley, CMA (AAMA) moved to pay the bill, the motion passed.
Correspondence	<p>June Brown, RMA read the correspondence:</p> <p>We received an email from Rebecca Walker, CMA (AAMA), CPC, Regent of the Society of Past Presidents regarding the Maxine Williams Scholarship. They are asking for money to support the Maxine Williams Scholarship Fund and the Ivy Reade Relkin Surveyor's Training Fund.</p> <p>We received a letter from Debby Houston, CMA (AAMA), CPC, Speaker of the House, letting us know we are entitled to 5 delegates for the 2018 AAMA National Conference.</p> <p>We received an email from Kathy Langley, Director of Board Services announcing the 2020 Annual Conference will be held at the Hilton Orlando Lake Buena Vista in Lake Buena Vista, FL September 11-14, 2020. There was also a form to fill out if we are interested in hosting the 2021 National Conference.</p> <p>Julie Flaatten, CMA (AAMA), EMT, RN, Chair, AAMA Nominating Committee sent a letter requesting nominations for 2018-2019 AAMA Officers and Trustees. The deadline for nominations was April 1, 2018.</p> <p>We received highlights from the Board of Trustees and Endowment meeting held February 9-10, 2018.</p>
Officer Reports	<p>President- Clara Poirot, CMA (AAMA), CN-BC –No report.</p> <p>Vice President- Jane Seelig, CMA-A (AAMA) – Installation service rehearsal will be tomorrow at 5:15 at Hilltop.</p> <p>Secretary-Jeni Begley, CMA (AAMA) - No report.</p> <p>Treasurer-Rita Michel, CMA (AAMA) – The bank meeting for this afternoon was cancelled.</p> <p>Med-A-Scoop-No report.</p>
Committee Reports	<p>Budget & Finance- No report.</p> <p>ylaws & Standing Rules- No report.</p> <p>Certification- No report.</p> <p>Continuing Education- No report.</p> <p>Council of Past Presidents. No report.</p> <p>Historian-No report.</p> <p>Website Development-No report.</p>

Membership- Joyce Edds, CMA (AAMA), CPT (ASPT) – We have 1,118 members, as of March, 2018

Nominating Committee-No report.

Procedure Manual- No report.

ISMA Liaison-Report from Tammy Daily, CMA (AAMA) read by Jane Seelig, CMA-A (AAMA) – The report was published in the Conference book on page 46. The ISMA Physicians Convention will be held on September 29-30, 2018 at the Sheraton Indianapolis, Keystone Crossing. The Gold Sponsor is \$2,000 and a full page ad is 200. Jane Seelig, CMA-A (AAMA) moved to pay \$2,200 to the ISMA for the convention, the motion passed.

Eva I. Irwin/Student Support Fund- No report.

Ways & Means-Sandra Johnson, MS, CMA (AAMA), CPC & Bruce Johnson, Honorary Member- Please bring raffle baskets and door prizes to Hillside in the morning.

2018 State Conference- No report.

2019 State Conference-June Brown, RMA-The Conference will be April 5-7 at the Hilton Doubletree in Evansville.

Chapter Reports

East Central District-In Conference book.

St. Joseph District-In Conference book.

Southeast District-In Conference book.

Twelfth District-In Conference book.

West Central District- In Conference book.

Unfinished Business

Bylaws/Standing Rules changes-Deferred until Annual Business meeting tomorrow.

Standing Rules Revisions-Deferred until Annual Business meeting tomorrow.

Proposed 2018-2019 Budget- Rita Michel, CMA (AAMA) - Concern was expressed about the increase in Public Relations as we voted to give \$2,200 to the ISMA for the convention. After discussion it was decided to increase income from Ways and Means and PIPS to cover the expense, the amended budget will be voted on at the Annual Business meeting tomorrow.

New Business

Election of Physician Advisor-Pam Neu, CMA (AAMA) moved to elect Dr. Jeff Stidam as Physician Advisor for 3 years, the motion passed. Dr Stidam was elected to the Executive Board

IU Medical Assistant Program/St. Luke's completion degree program-Clara Poirot, CMA (AAMA), CN-BC-Neither of these programs are CAAHEP certified, therefore we will not support them.

Name tag pouches-New name tag pouches were purchased for this conference, discussion was held as to whether this was a conference expense or a state expense. Karen Pershing, CMA (AAMA) moved the state pay \$312.53 for the pouches as the will be re-used at following conferences, the motion passed.

Announcements

Future meetings will be held at Brightwood College in Southern Plaza, Indianapolis.

Adjournment

The meeting was adjourned at 6:20 p.m.

Jenifer D Begley, CMA (AAMA)

Recording Secretary



INDIANA SOCIETY OF MEDICAL ASSISTANTS
62nd Annual Business Meeting
April 21, 2018
Syracuse, IN

Call to Order	President Clara Poirot, CMA (AAMA), CN-BC called the meeting to order at 11:05 a.m.
Invocation	Chaplain Joyce Edds, CMA (AAMA), CPT (ASPT) gave the invocation.
Medical Assistants Creed	Vice President Jane Seelig, CMA-A (AAMA) led the reciting of the Creed.
Introductions	President Clara Poirot, CMA (AAMA), CN-BC introduced the elected and appointed officers and directors. Past Presidents, CMA of the Year, Leon Levi, and Golden Apple Award recipients were recognized. Life members and honorary members were recognized. Patty Licurs, CMA (AAMA) was introduced as the AAMA Representative.
Memorial Service	There was no Memorial Service.
Credentials Report	Dianne Wimsett, CMA (AAMA) gave the Credentials Report. There were 34 registered for the meeting with a voting power of 31. A quorum was 16, a majority vote was 16 and a 2/3 vote was 21.
Additions/Corrections to Conference Book	Corrections were made. Glennella Bruce, RN, CMA-C (AAMA) moved to accept the program booklet as corrected, the motion passed.
ISMA Conference Report	Rita Michel, CMA (AAMA), Conference Chair-There were 71 total registrations, 64 full and 7 partial.
Correspondence	June Brown, RMA, Corresponding Secretary-We received a postcard from Ivy Tech thanking us for our donation. We received a Thank You letter from Disabled American Veterans for our \$50 donation. We received a Thank You card and 2 letters from Ivy Tech in Brandenburg, KY for our donation from the Eva I. Irwin Student Support Fund. We received a flag and request for donation from Wounded Warrior Project.
Secretary's Report	Jeni Begley, CMA (AAMA) -Published in the Med-A-Scoop.
Report of Minutes Audit	Heidi Sisson, CMA (AAMA), Chair-Minutes of 61 st Annual Business Meeting was correct as printed in the Med-A-Scoop.
Treasurer's Report	Rita Michel, CMA (AAMA), Treasurer-Published in Conference book, page 32. Beginning balance \$29,270.82 Total income \$ 1,807.42 Total expenses \$ 1,901.01 Balance 4/21/18 \$29,177.23 CD 9561 \$30,485.31, CD 70408 \$15,162.90 Eva I. Irwin, CMA (AAMA) Education Fund \$4,359.91 Student Support Fund \$1,407.00
Financial Audit Report	Report on page 37 of the Conference book will be finalized at the June meeting.
Report of Nominating Committee	Jeni Begley, CMA (AAMA), Chair-The slate of candidates is: Jane Seelig, CMA-A (AAMA) President Karen Pershing, CMA (AAMA) Vice President Joyce Edds, CMA (AAMA), CPT (ASPT) Treasurer Dianne Wimsett, CMA (AAMA) Recording Secretary Pam Neu, CMA (AAMA) Med-A-Scoop Editor
Introduction of Tellers, Pages, and Timekeeper	Clara Poirot, CMA (AAMA), CN-BC-President Head Teller Heidi Sisson, CMA (AAMA) Tellers Dawn Ortega, CMA (AAMA) Michelle Bray, CMA (AAMA) Marchelle Bray, CMA (AAMA))
Annual Meeting Rules	Rita Michel, CMA (AAMA), Parliamentarian

Pages

Debby Hyneman, CMA (AAMA)
Latrece Woodley, CMA (AAMA)
Jan Clouse, CMA (AAMA)

Timekeeper

Glennella Bruce, RN, CMA-C (AAMA)

**Annual Meeting Rules
Instructions to Tellers
Pages and Timekeeper
Election of Officers**

Rita Michel, CMA (AAMA), Parliamentarian
Rita Michel, CMA (AAMA), Parliamentarian

Clara Poirot, CMA (AAMA), CN-BC, President- There were no nominations from the floor for any of the offices. The slate of candidates was elected by acclimation as designated in the By-Laws.

**Supplemental Reports of
Standing Committees**

Printed in Conference Book.

Unfinished Business

2018 State Conference-Rita Michel, CMA (AAMA), Chair-Final report will be given at the June meeting.

2019 State Conference-June Brown, RMA-The theme will be, "Laughter-It Makes the Best Medicine." It will be April 5-7, 2019 at the Hilton Doubletree in Evansville.

Bylaws Amendment-

Karen Pershing, CMA (AAMA)-Chair. Page 38 of the Conference Book-Glennella Bruce, RN, CMA-C (AAMA) moved to accept Article XIV Section 2 as amended, the motion passed. Jodie Cadreau, CMA (AAMA), LMR moved to accept the change in the bylaws that was presented, the motion passed.

Indiana Physicians Convention-Jane Seelig, CMA-A (AAMA)-Report from Tammy Daily read as printed on page 46 of the Conference Book.

New Business

Election of AAMA Delegates- Clara Poirot, CMA (AAMA), CN-BC, President Indiana can have 5 Delegates and an Alternate, the President and Vice President are automatically delegates. Three delegates and an alternate need to be elected. Nominated from the floor were Paula Schubert, CMA (AAMA), CPT (IAPS), Clara Poirot, CMA (AAMA), CN-BC, Joyce Edds, CMA (AAMA), CPT (ASPT), and Jeni Begley, CMA (AAMA). June Brown, RMA moved to close nominations, the motion passed. Members were instructed to put their choices in number order and the person with the lowest number will be Alternate. The results of the vote elected Clara Poirot, CMA (AAMA), CN-BC as the Alternate. Jane Seelig, CMA-A (AAMA) moved to destroy the ballots, the motion carried.

Recertification

Marianne Hawker-Green, CMA (AAMA), Chair- There are 2 new CMA's and 6 recertified CMA's for recognition at tonight's banquet.

Presentation of Bills

None

Proposed Budget

Rita Michel, CMA (AAMA), Treasurer-We will increase income from Ways & Means from \$1,600 to \$1,800 and Donations/PIPs from \$100 to \$400. We can then increase Public Relations to \$2,600 and our Income and Expenses will balance at \$22,500. Paula Schubert, CMA (AAMA), CPT (IAPS) moved to accept the proposed budget for 2018-2019, the motion passed.

Announcements

Rehearsal for the Installation Service will be at 5:15 p.m. Head table line up will be at 6:45 p.m.

Adjournment

The meeting was adjourned at 12:37 p.m. and will reconvene for the Awards Banquet and Installation of Officers.

**Jenifer D Begley, CMA (AAMA)
Recording Secretary**

Indiana Society of Medical Assistants
62nd Post Conference Board Meeting
April 22, 2018
Syracuse, Indiana

- Call to Order** The meeting was called to order by Jane Seelig, CMA-A (AAMA) at 11:00 a.m..
- Invocation** The invocation was given by Heidi Sisson, CMA(AAMA).
- Medical Assistant Creed** The Medical Assistant Creed was led by Karen Pershing, CMA (AAMA), Vice President.
- Introductions** President Jane Seelig, CMA-A (AAMA) introduced the elected and appointed officer and directors. All past Leon Levi, Golden Apple, and Medical Assistant of the Year Award winners were recognized as well as the past presidents, life members, honorary members and guests..
- Credentials** Jeni Begley, CMA (AAMA) gave the credentials report. There were 16 members registered for the meeting with a voting power of 9 , a quorum was 9, a majority vote was 9 and a 2/3 vote was 11.
- Secretary Report** The motion was made to defer the Secretary's Report to the next meeting by Jeni Begley, CMA (AAMA) and it was seconded by Jodie Cadreau, CMA (AAMA) LMR. The motion was carried.
- Treasurer Report** The motion was made to defer the treasure's report to the June 2018 meeting by Karen Pershing, CMA (AAMA) and seconded by Cate Gardner, CMA (AAMA). The motion was passed.
- Presentation of Bills** Karen Pershing, CMA (AAMA) made a motion to pay the balance for the awards. There was \$100 in the budget and the bill was \$136 (remainder of \$36 not budgeted). Jodie Cadreau, CMA (AAMA) , LMR seconded the motion. The motion was passed
- Correspondence** There was no correspondence.
Maxine Williams Scholarship Fund – Donation.
There was some discussion. There was a motion made by Cate Gardner, CMA (AAMA) to donate \$50. It was seconded by Joyce Edds, CMA (AAMA), CPT. (ASPT).
There was no discussion. The motion was passed.
- AAMA Support for Education Fund**
The motion was made to support the AAMA Education Support Fund by sending \$100 to nationals by Joyce Edds, CMA (AAMA), CPT (ASPT). The motion was seconded by Pam Neu, CMA (AAMA). There was no discussion. Motion passed
- Officers Report**
President – Jane Seelig, CMA-A (AAMA) - No Report
Vice President – Karen Pershing, CMA(AAM) - No Report
Secretary – Dianne Wimsett, CMA (AAMA) – No Report
Treasurer- Joyce Edds, CMA (AAMA), CPT(ASPT) – No Report
Med-A-Scoop – Pam Neu, CMA-A (AAMA) - Signatures are needed for website and Med-A-Scoop
Date deadline – May 5 for the June 23 meeting
There was a discussion about not publishing the Med-A-Scoop and just having it mainly on the website.
One of the reasons discussed was the cost. The cost is at least \$9000 to mail each issue. Karen Pershing, CMA (AAMA) made the motion that we do not print and mail out the Med-A-Scoop. We send out an eblast to members notifying them that the Med-A-Scoop is on the website. Jeni Begley, CMA (AAMA) seconded the motion. The motion was passed.
Past President – Clara Poirot, CMA (AAMA), CN-BC - No Report
- Committee Reports**
By Laws and Standing Rules – Paula Schubert, CMA (AAMA), CPT (APS) – No Report
Budget and Finance – Joyce Edds, CMA (AAMA), CPT (ASPT) – No Report

Certification – Cate Gardner, CMA (AAMA) – Telephone and written notification to attract new members. Jodie Cadreau, CMA (AAMAM), LMR and Cate Gardner, CMA (AAMA) are suppose to work out.

Continuing Education – Karen Pershing, CMA (AAMA) – No report

This is a list of supplies that were reported that were needed. For the Presenter –Advances in the power point – a laser to point to things, which would run about \$35-40. A HDMI cord that would run from computer to projector (at least 12 foot cord), which would run about \$75-80, batteries (AA and AAA), a cart to move speaker, and a bungee cord.

Council of Past Presidents – Clara Poirot, CMA (AAMA) - There was \$262 collected at the conference.

Eva I. Irwin, CMA (AAMA) Medical Assistant Support Fund – Sandra Johnson, MS, CMA (AAMA), CPC – No Report

Historian – Dorothy Geiger, CMA (AAMA) – No Report

ISMA Liaison – Tammy Daily, CMA (AAMA) - Sending in money in May for meeting in September

Membership – Clara Poirot, CMA (AAMA) – 1295 members for state of Indiana

Mentoring,- Rita Michel, CMA (AAMA) – No Report

Procedure Report – Marjorie Mikesell, CMA (AAMA) – No Report.

Ways and Means – Sandra Johnson, MS, CMA (AAMA), CPC – The Ways and Means collected \$803 and The Wounded Warrior collected \$425

Website Development – Pam Neu, CMA (AAMA) – No Report

2018 Conference – Rita Michel, CMA (AAMA) – Report will be given at the June meeting.

2019Conference – June Brown, RMA – Dates for the meeting are April 5-7, 2019 at The Hilton Doubletree in Evansville.

2020 Conference – Southeast District – The conference will be held at Wooded Glen in Henryville, Indiana.

Chapter Reports – Defer to next meeting

Unfinished Business – None

New Business –

Election of the Executive Board

Scott Guenther, M.D., 2.) Keith Peck, M.D., 3.) Jeff Stidham, M.D.

4.) Sandra Johnson, MS, CMA (AAMA), CPC and Tammy Daily, CMA(AAMA).

Joyce Edds, CMA (AAMA), CPT (ASPT) made the motion for the nominations for the past presidents and the physicians to be closed.

Jodie Cadreau, CMA (AAMA), LMR seconded the motion. The members were elected by acclamation.

Conference Procedure Manual – Marjorie Mikesell, CMA (AAMA) – to clean up the Procedure Manual.

Joyce Edds, CMA (AAMA), CPT(ASPT) will get us copies.

Update bank signature cards – This will be done by June meeting.

Committee members suggestion – Directors to look for members to invite to committees.

Members planning on attending the AAMA Conference in September in Salt Lake City, Utah let Jane know.

Announcement – The next meeting will be June 23rd at Brightwood College in Indianapolis.

Executive Board – 10:00 a.m.

Meal – 11:00 a.m.

Workshop – 12:00 (noon) to 3:00 p.m.

Board of Directors – 3:15 p.m.

Raffle Baskets for future meetings – June 2018 – St. Joseph District

August 2018 – Southeast

November – none

February 2019 – East Central

June 2019 – West Central

August 2019 – 12th District

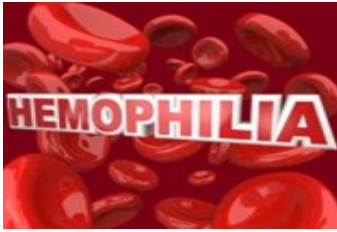
Adjournment – The meeting was adjourned

Dianne Wimsett, CMA (AAMA)

Recording Secretary

**ISMA Board of Directors
Agenda
June 23, 2018**

Call to Order	Jane Seelig, CMA-A (AAMA), President
Invocation	Heidi Sisson, CMA (AAMA), Chaplain
Medical Assistant Creed	Karen Pershing, CMA (AAMA), Vice President
Credentials Report	Jenifer Begley, CMA (AAMA), Chair _____ registered _____ voting power _____ quorum _____ majority _____ 2/3
Introductions	Jane Seelig, CMA-A (AAMA), President
Secretary's Report	Pre-conference Board of Directors Meeting – Jeni Begley, CMA (AAMA) Annual Business Meeting Jeni Begley, CMA (AAMA) Post-conference Board of Directors Meeting–Dianne Wimsett, CMA (AAMA)
Treasurer's Report	2017-2018 Final Report April 22, 2018 to date Report
Presentation of Bills	Jane Seelig, CMA-A (AAMA)
Correspondence	Paula Schubert, CMA (AAMA), CPT (IAPS) Corresponding Secretary
Officer Reports	President- Jane Seelig, CMA-A (AAMA) Vice President- Karen Pershing, CMA (AAMA) Secretary- Dianne Wimsett, CMA (AAMA) Treasurer- Joyce Edds, CMA (AAMA) CPT (ASPT) Med-A-Scoop/Website Development- Pam Neu, CMA-A (AAMA) MBA Immediate Past President- Clara Poirot, CMA (AAMA), CN-BC
Committee Reports	Budget & Finance- Joyce Edds, CMA (AAMA), CPT (ASPT) Bylaws & Standing Rules- Paula Schubert, CMA (AAMA), CPT (IAPS) Certification-Cate Gardner, CMA (AAMA) Conference Guidelines – Joyce Edds, CMA (AAMA) CPT (ASPT) Continuing Education-Karen Pershing, CMA (AAMA) Council of Past Presidents-Clara Poirot, CMA (AAMA), CN-BC Eva I Irwin CMA (AAMA) Medical Assistant Support Fund-Sandra Johnson, MS, CMA (AAMA), CPC Historian- Dorothy Geiger, CMA (AAMA) ISMA Liaison-Tammy Daily, CMA (AAMA) Membership- Clara Poirot, CMA (AAMA), CN-BC Mentoring- Rita Michel, CMA (AAMA) Procedure Manual- Marjorie Mikesell, CMA (AAMA) Ways & Means- Sandra Johnson, MS, CMA (AAMA), CPC 2018 State Conference- Rita Michel, CMA (AAMA) 2019 State Conference- June Brown, RMA 2020 State Conference – Joyce Edds, CMA (AAMA) CPT (ASPT)
District Reports	East Central District – Heidi Sisson, CMA (AAMA) First District – Marianne Hawker Green CMA (AAMA) St. Joseph District – Cate Gardner, CMA (AAMA) Southeast District – Jodie Cadreau, CMA (AAMA), LMR Twelfth District – Pam Neu, CMA-A (AAMA) MBA West Central District - Rebecca Jones, CMA (AAMA)
Unfinished Business	Audio/Visual Equipment Member input regarding online Med-A-Scoop Update on bank signature cards Members planning to attend AAMA Conference for HOD committees
New Business	Proposed time change for post conference board meeting Election of Nominating Committee Excel Awards Roster Distribution
Announcements	Med-A-Scoop Deadline July 7, 2018 Next meeting August 25, 2018 at Brightwood College Executive Board Meeting 10:00 am Meal 11:00 am Workshop 12 Noon – 3:00 pm Board of Directors Meeting 3:15 pm
Adjournment	



June 23, 2018

ISMA Educational Workshop

**Brightwood College
4200 S. East Street
Indianapolis, IN 46227**

Executive Board Meeting 10:00 a.m. to 11:00 a.m.

Lunch at 11:00 a.m.

Lunch will be build your own salad

Registration for Workshop at 11:45 a.m.

Workshop: 12:00 – 3:00 p.m. (3 CEU's)

Speakers: Jennifer Maahs

Topic: Von Willebrands and Hemophilia

Registration fee includes lunch and workshop

\$15.00 Members

\$25.00 Non Members

No Charge to Students

ISMA Board Meeting

Registration 3:00 to 3:15 p.m.

Business Meeting: 3:15 p.m.

For more information contact

Karen Pershing, CMA (AAMA)

klpershing@aol.com, cell phone (574) 217-5948



**EAST CENTRAL DISTRICT CHAPTER OF MEDICAL ASSISTANTS
FALL WORKSHOP
8 CEU'S!!!**

DATE: SATURDAY, September 8, 2018

LOCATION: BRIGHTWOOD COLLEGE, SOUTH CAMPUS - 4200 S. East St., Indianapolis, IN 46227

7:30am - 8:00am Registration, Health Recruiter Networking & Continental Breakfast

8:00am– 10:00am ABN and Medicare Wellness Visits and questions 2 CEUs

10:00am -12:00am The Secret Sauce to Exceptional Customer Service is....YOU! 2 CEUs

12:00am – 1:00pm (Lunch provided) Raffle Recruiter

1:00pm – 3:00pm Hanger Orthotic Braces Empowering Human Potential and questions 2 CEUs

3:00pm- 5:00pm Hanger Prosthetic Limbs Empowering Human Potential and questions 2 CEUs

Student AAMA Members: No Charge

Student Non-members: No Charge

AAMA Members: \$25

Non-members: \$45

All Registration Fees include: continental breakfast, luncheon & all workshops!!

PLEASE!! REGISTRATION DEADLINE FOR ALL REGISTRATIONS TO BE RECEIVED BY

AUGUST 31, 2018

(PLEASE ALLOW 4-5 DAYS FOR MAILING)

PLEASE SUBMIT REGISTRATION FORM EVEN IF PAYING AT THE DOOR WITH CASH, CHECK OR CREDIT CARD

QUESTIONS?

CALL JANE SEELIG@812-603-1886, MICHELLE BRAY @317-652-2014 OR

MARCHELLE BRAY@317-652-2013

Please mail completed registration below check payable to "East Central District Chapter" to:

Jane Seelig, CMA-A (AAMA)

2905 Two Worlds Drive

Columbus, IN 47201

PLEASE PRINT REGISTRATION INFORMATION LEGIBLY!!

NAME: _____

MEMBER # _____

EMAIL ADDRESS _____

MAILING ADDRESS _____

TELEPHONE # (____) _____

__STUDENT AAMA MEMBER __STUDENT NON-MEMBER __MEMBER-AAMA __NON-MEMBER

CHECK # _____ AMOUNT PAID _____

DATES TO REMEMBER

2018-2019 ISMA BOARD MEETINGS AND WORKSHOPS

ALL STATE BOARD MEETINGS WILL BE HELD AT

**Brightwood College
4200 S. East Street
Indianapolis, IN 46227**

Meeting Dates

**June 23, 2018
August 25, 2018
November 10, 2018
February 9, 2019
April 5-7, 2019**

Med A Scoop Deadline

**May 5, 2018
July 7, 2018
September 22, 2018
December 8, 2018
February 16, 2019**

Please email all district news for publication directly to:

**Pam Neu, CMA (AAMA)
msneu@yahoo.com**

All material must be submitted via email and Microsoft Word.

MED-A-SCOOP



**Official Newsletter of the
Indiana Society of
Medical Assistants, Inc.**

*An Affiliate of the American Association of
Medical Assistants*

Pam Neu, CMA (AAMA), Editor
4805 E 640 S
Wolcottville, IN 46795

Return Service Requested



***NOTICE– If you have a name or address change PLEASE
Notify
National AAMA at
1-800-ACT-AAMA or www.aama-ntl.org***

NOTICE:

**We are meeting at : BRIGHTWOOD COLLEGE, SOUTH CAMPUS
4200 S. East St., Indianapolis, IN 46227**

Med-A-Scoop-Official Publication of the
Indiana Society of Medical Assistants

