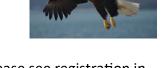
# Med-A-Scoop

A Publication by the Indiana Society of Medical Assistants, Inc. www.insocmedasst.org

Hello ISMA Members,

Hope everyone is enjoying the summer weather.



Our next ISMA workshop and board meeting will be virtual on August 21, 2021. Please see registration in this Med-A-Scoop. The 2022 ISMA Conference is scheduled for April 22<sup>nd</sup>, 23<sup>rd</sup> and 24<sup>th</sup>. Hosting District/Chapter is St. Joseph District and will be held in Mishawaka. Please mark your calendars.

The ISMA has been having very successful virtual workshops. Our June 12<sup>th</sup> workshop we had 324 members, 11 nonmembers and we had members from 29 different states. If there is a topic you would like to hear about, please let us know.

I want to remind our members that you can get information on upcoming workshops from

Indiana state website www.insocmedasst.org

Indiana Facebook Indiana Society of Medical Assistants

Chapter Facebook Indiana Society of Medical Assistants East Central Chapter

St. Joseph District of Certified Medical Assistants CMA (AAMA) Indiana Society of Medical Assistants Southeast District/Chapter

12<sup>th</sup> District Indiana Society of Medical Assistants

National Website <u>www.aama-ntl.org</u>

If you have any questions, concerns or suggestions let me know.

Remember this is your organization and together we can "Soar to New Heights".

Karen Pershing, CMA (AAMA) ISMA 2021-2022 President

July/August 2021

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#### **Medical Assistant Creed**

I believe in the principles and purposes of the profession of medical assisting.

I endeavor to be more effective.

I aspire to render greater service.

I protect the confidence entrusted to me.

I am dedicated to the care and well-being of all

people.

I am loyal to my employer.

I am true to the ethics of my profession.

I am strengthened by compassion, courage, and faith.



## Indiana State Medical Assistants Code of Ethics

E is for Endeavor in our duties

T is for Truthfulness in all we do

H is for Helpfulness to others

I is for Integrity in our work

C is for courteous treatment to all

S is for sincerity in our purpose

Put them all together they spell ETHICS, A WORD WE MUST UPHOLD TO ATTAIN OUR GOAL.

J. Marie Theobald Wilhite



#### **ISMA Physician Advisors** 2021-2022

Jeff Stidam, M.D. Jewish Hospital Louisville, KY 3 years

William Pond, MD Anesthesiologist Fort Wayne, IN 2 years

Kristi Peck, M.D. **Evansville Surgical Associates** Evansville, IN 1 year

#### ISMA Honorary Members

1980 Herbert Dixon\* 1997 Bruce Johnson **Hubert Irwin\*** 2008 Earl Williams\* 2013 Jack Begley Kathy Heck

#### **ISMA Life Members**

1992 Bonnie Reidenbach, CMA-AC\* 1994 Patricia Kennington, RN, CMA\* 2005 Eva Irwin, CMA\* 2011 Eulah Dearing, CMA (AAMA) 2012 June Brown, RMA 2015 Tammy Daily, CMA (AAMA) 2018 Marjorie Mikesell, CMA (AAMA)

<sup>\*</sup>Denotes Deceased



#### **Leon Levi Award Recipients**

1988 Patricia Kennington, RN, CMA\* Jane Seelig, CMA-A Pauline Pinnick, CMA

1990 Bonnie Reidenbach, CMA-AC\*

1991 Bettye Yard, CMA-C\* 1998 Norma Harmon, CMA

2001 Eva Irwin, CMA\*

2002 Eulah Dearing, CMA

2010 Marjorie Mikesell, CMA

2013 Tammy Daily, CMA (AAMA)

2014 Sandra Johnson, MS, CMA (AAMA), CPC

2016 Rita Michel, CMA (AAMA)

2019 Pam Neu, CMA (AAMA), MBA

#### Golden Apple Recipients

2000 Eva Irwin, CMA\* 2003 Sandra Johnson, MS, CMA (AAMA), CPC 2004 Nancy Measell, CMA 2005 Cindy Abel, BS, CMA 2006 Pam Neu, CMA (AAMA), MBA 2009 Jennifer Weathers, CMÁ (AAMA) 2010 Rita Michel, CMA (AAMA) 2012 Nina Thierer, CM À (AAMA) 2019 Sherry Braye, CMA (AAM), BS

\*Denotes Deceased

#### **ISMA Mission Statement:**

The Indiana Society of Medical Assistants, in affiliation with the American Association of Medical Assistants, strives to:

-Promote professional growth of and identify its membership through education and credentialing

-Inspire members to provide honest, loyal and efficient service to the public they serve and the proficient:

-Stimulate a feeling of fellowship and cooperation with the medical profession in improving public relations;

-Encourage and assist medical assistants in forming component chapters.

#### State Officers:

#### **President**

Karen Pershing, CMA (AAMA) Granger, IN 46530

E-mail: klpershing1@gmail.com

#### Vice President

Dianne Wimsett, CMA (AAMA) Charlestown, IN 47111

E-mail: d.m.wimsett@hotmail.com

#### **Recording Secretary**

Heidi Sisson, CMA (AAMA) Indianapolis, IN 46217 hsisson@encompassworld.org

#### Immediate Past President

Jane Seelig, CMA-A (AAMA) Columbus, IN 47201 E-mail: janeseelig@att.net

#### Treasurer

Paula Schubert, CMA (AAMA), CPT (IAPS) Richmond, IN 47374

E-mail: schubertpaula63@hotmail.com

### Med-A-Scoop Editor Website

Pam Neu, CMA (AAMA), MBA Wolcottville, IN 46795

E-mail: msneu@yahoo.com



#### **District Directors:**

#### **East Central**

Ratja (Kit) Stine Greenfield, IN 46140 Katjalee@live.com

#### **First District**

Clara Poirot, CMA (AAMA), CN-BC Newburgh, IN 47630

E-mail: spiritwind629@hotmail.com

#### **Southeast District**

Joyce Edds, CMA (AAMA), CPT (ASPT) Jeffersonville, IN 47130 mnedds@aol.com

#### St. Joe District

Brandi Gaumer, CMA (AAMA) N. Liberty, IN 46554

E-mail: Blauderback86@gmail.com

#### **Twelfth District**

Rita Michel, CMA (AAMA) Huntington, IN 46750 E-mail: remichel49@gmail.com

#### **West Central District**

Jeni Begley, CMA (AAMA) Delphi, IN 46923

E-mail: jeni cma@comcast.net



# AUGUST 21, 2021 ISMA VIRTUAL WORKSHOP "PREVENTIVE MEDICAL SERVICES" and

## "CODING FOR MEDICARE'S PREVENTIVE SERVICES" 3 CEUs

#### FREE TO AAMA MEMBERS

Registration begins at 11:30 am 12:00 Noon to 3:00 p.m. (Eastern Time)

#### Speaker:

Sandra Johnson, MS, CPC, CCS-P, CMA (AAMA)

Email registration information by Noon, 8/18/2021 to Jane Seelig@att.net.

If you do not get a response, registration request was not received.

The link will be emailed to you prior to August 21, 2021 and <u>after</u> the registration deadline.

PLEASE EMAIL THE FOLLOWING (same as the AAMA Attendance Form).

Please do not complete and attach form to email or text information.

AAMA Member: ID number (maximum 6 digits). NOT YOUR AAMA CERTIFICATION NUMBER!

Credential: CMA (AAMA), CMA, RMA, CCMA, MA, Other

Full Name: First Name, Middle Initial, Last Name

Mailing Address: City, State, Zip Code

**Home Email Address**: Work email may block information sent to multiple people as spam. **Cell phone number with area code**: So we can reach you if there is an email problem.

#### Non-members must pay in advance to obtain the link.

\$20.00 by check (issue to ISMA), mail to Jane Seelig, 2905 Two Worlds Dr., Columbus, IN 47201

\$25.00 by PayPal or Venmo, email <a href="mailto:janeseelig@att.net">janeseelig@att.net</a> to obtain the invoice to make payment.

#### **EMAIL THE REQUESTED INFORMATION TO:**

<u>janeseelig@att.net</u> no later than Noon, August 18, 2021 to receive 3 CEUs DEADLINE IS FIRM! NO EXCEPTIONS!

# INDIANA SOCIETY OF MEDICAL ASSISTANTS BOARD OF DIRECTORS MEETING June 12, 2021 Webex MEETING

**Call to Order** President Karen Pershing, CMA (AAMA), called the meeting to order at 3:37 pm.

Medical Assistant Creed Vice President Dianne Wimsett, CMA (AAMA), read the creed.

**Introductions** President Karen Pershing, CMA (AAMA), had all officers introduce themselves.

**Credentials Report** Jane Seelig, CMA-A (AAMA), gave the credentials report. There were 12 registered, a

voting power of 12, quorum of 6, a majority of 7 and a 2/3 vote of 8.

Secretary's Report Recording Secretary Heidi Sisson, CMA (AAMA) - The April 24, 2021, minutes were

printed in the Med-A-Scoop and there were no additions or corrections.

**Treasurer's Report** Treasurer Paula Schubert, CMA (AAMA), CPT (IAPS), reported that a copy of the

Treasurer's Report was emailed to the officers.

Balance as of April 24, 2021 \$64,650.81

Total Income \$221.30

Total Expense \$2,726.18

Total as of June 12, 2021 \$62,145.93

IMMA as of May 31, 2021 \$31,681.36

Certificate of Deposit (#0408)\$15,873.12

Total CDs as of February 13, 2021 \$47,554.48

Eva I. Irwin, CMA (AAMA)

Education Fund \$ 3,621.91

Student Support Fund \$ 1,998.00

Presentation of Bills None.

**Correspondence** Marjorie Mikesell, CMA (AAMA), shared the following information:

Dues Verification 2022 Membership Year – Nick Mickowski from the AAMA sent a letter asking if Indiana will be changing their membership cost for 2022 and it was decided we

would leave it as is.

Cultivate Food Rescue sent a thank you note for the donation of \$60 that was given in

honor of Karen Pershing, CMA (AAMA), our President.

Officers' Report No reports at this time from the President, Vice President, Secretary, Treasurer and

Immediate Past President.

Med-A-Scoop / Website – Pam Neu, CMA (AAMA), MBA, let us know the state website has been updated and it is easier to read and the Med-A-Scoop was put out in a timely

manner and posted on the website.

#### **Committee Reports**

Budget & Finance – Paula Schubert, CMA (AAMA) CPT (IAPS) – No report.

Bylaws & Standing Rules — Rita Michel, CMA (AAMA)- In March 2021, after reviewing the Bylaws and Standing Rules, I sent a copy by email to all Past ISMA Presidents (PIPS) with the proposed editorial changes requesting any input. It was my intention to send the info before the annual meeting to the Executive Board so it could be given final approval. Although a vote is not required because the changes were all editorial, I preferred Board consent before posting on the website. However, there were major problems with my computer. After receiving the Board's input, a final copy will be forwarded to the Website Editor to place on the ISMA website.

Certification – Marianne Hawker-Green, CMA (AAMA) – Not present.

Continuing Education – Dianne Wimsett, CMA (AAMA) - 312 attended and the program was "Testicular Cancer Diagnosis and Treatment and Tattoo Pro and Cons"

Council of Past Presidents – Jane Seelig, CMA-A (AAMA) - Nothing at this time.

Eva I Irwin CMA (AAMA), Medical Assistant Program Fund – Sandra Johnson, MS, CPC, CCS-P, CMA (AAMA) – No report.

Historian – Joyce Edds, CMA (AAMA), CPT (ASPT) – Nothing at this time.

ISMA Liaison – Tammy Daily, CMA (AAMA), – Not present.

Membership – Jane Seelig, CMA-A (AAMA), – Membership is improving as we had 1,560 members last year and are now up to 1,724 this year! A questionnaire was sent out to 564 people who didn't renew their membership and 23 responded saying cost of dues and benefits was not worth it.

Mentoring – Rita Michel, CMA (AAMA) – Not present.

Procedure Manual – Joyce Edds, CMA (AAMA), - No report at this time.

State Conference Guide – Joyce Edds, CMA (AAMA), CPT (ASPT), - Has been updated. Ways & Means – Sandra Johnson, MS, CPC, CCS-P, CMA (AAMA) - No report at this

#### **Committee Reports**

2022 State Conference – Brandi Gaumer, CMA (AAMA), April 22-24, 2022. Theme is "The sky is the limit." More information will be coming out.

2023 State Conference – Jane Seelig, CMA-A (AAMA), theme is "Mother Nature and Today's Medicine" and will be held April 21-23, 2023. Sandra Johnson, MS, CPC, CCS-P, CMA (AAMA), will co-chair the conference with Jane Seelig, CMA-A (AAMA).

#### **Chapter Reports**

**East District** (Kit Stine, CMA (AAMA), On Saturday, May 1, 2021 East Central District met. The workshop and meeting were held by Webex. Three CEUs were offered with 2 speakers: James Ginder, Health Education Specialist for Hamilton County Health Department. He discussed testicular cancer and gave education on self-exams. Brent Hartman DO, Assistant Professor of Plastic Surgery. He discussed "The Burn Journey" and made us aware of the Hoosier Burn Camp.

East Central will be taking donations to the Hoosier Burn Camp. The goal is \$1000. So far \$550 has been raised. The deadline is July 1, 2021. The Ohio state AAMA is offering a leadership meeting in Cincinnati the first weekend of August. The board of East Central District is planning to attend. Our district will be awarding 2 payments of AAMA membership dues to current non-members that have been attending our workshops and meetings. Applications will be sent out to non-members. Our next workshop/meeting is scheduled for Saturday, October 16, 2021.

We have 487 members.

#### First District (Clara Poirot, CMA (AAMA), CN-BC)

Nothing has really changed since last meeting. Our officers are the same for now—Tammy Daily is our President. Tammy is working on getting FDMA place to meet in September. She stated that she would like to have meeting on a Saturday in July. She will be getting back to everyone with details — would possibly be at Garvin Park.

#### St. Joseph District (Karen Pershing, CMA (AAMA)

We have not had any workshops. We are working on the 2022 State Conference and are looking forward to having everyone here.

Members 303

#### Southeast District (Joyce Edds, CMA (AAMA) CPT (ASPT)

At this time, we have not had any workshops. We are now working with East Central and will be co-hosting with them for the 2023 State Conference since we were unable to have our conference.

We have 150 members.

#### Twelfth District (Rita Michel, CMA (AAMA)

The Twelfth District will begin planning our programs for the fall. Pam Neu and I will meet next Wednesday to discuss whether our meetings will be in person or whether we continue virtual meetings.

Total membership is 296.

#### West Central District (Jeni Begley,) CMA (AAMA)

We have not had any meetings.

Members 231

#### **Unfinished Business**

Discuss Annual Business Meeting (2021 Audit of Secretary Minutes)

Completed by Pam Neu, CMA (AAMA), MS, completed the audit and said no corrections or additions were needed.

#### **New Business**

#### Candidate for AAMA BOT as Trustee

Jane Seelig, CMA-A (AAMA) is running for trustee and Rita Michel, CMA (AAMA), will be her campaign manager. Jeni Begley, CMA (AAMA), moved that we allow up to \$3,000 from the ISMA to help with the cost of her Campaign Fund and Joyce Edds, CMA (AAMA), CPT (ASPT), second the motion. All voted "aye" and none opposed.

**Nominating Committee** 

Paula Schubert, CMA (AAMA), CPT (IAPS), nominated Jeni Begley, CMA (AAMA) as chair, Joyce Edds, CMA (AAMA), CPT (ASPT), nominated Sandra Johnson, MS, CPC, CCS -P, CMA (AAMA), Jane Seelig, CMA-A (AAMA) nominated Brandi Gaumer, CMA (AAMA), Paula Schubert, CMA (AAMA), CPT (IAPS), nominated Rhonda May, CMA (AAMA), Jeni Begley, CMA (AAMA) nominated Rita Michel, CMA (AAMA), Paula Schubert, CMA (AAMA), CPT (IAPS), moved that nominations be closed and Jeni Begley, CMA (AAMA) seconded it.

#### **Nominating Committee**

Jeni Begley, CMA (AAMA) – Chair Sandra Johnson, MS, CPS, CCS-P, CMA (AAMA) Brandi Gaumer, CMA (AAMA) Rhonda May, CMA (AAMA)

#### Rita Michel, CMA (AAMA)

#### 2021 Regional Leadership Conference

Ohio State Society AAMA is hosting the conference on August 6 and 7, 2021, for two days of learning. East Central District is sending their board. Anyone else interested in going let us know. \$95 cost for members plus hotel and some meals.

#### **Cost of Virtual Workshops**

We are switching from Zoom to Webex because more people can be hosted on Webex than Zoom. The cost is \$32.25 per month and the ISMA needs to pay East District. Jeni Begley, CMA (AAMA), moved we reimburse East District for April and June Webex use and for future meetings and Joyce Edds, CMA (AAMA), CPT (ASPT), second it. All voted "aye" and none opposed.

Ideas for Med-A-Scoop

Reach out to Pam Neu, CMA (AAMA), MBA, with ideas for the Med-A-Scoop and Website.

2021 Excel Award deadline is July 1, 2021.

#### **Announcements**

Med-A-Scoop Deadline is June 21, 2021.

Next Meeting is a Virtual Meeting on August 21, 2021. Subject will be Dermatology and Dermatology Coding for CEU's.

#### **Closing Prayer**

Chaplain Joyce Edds, CMA (AAMA), CPT (ASPT), closed our meeting in prayer.

**Adjournment** – The meeting was adjourned at 4:34pm.

Heidi Sisson, CMA (AAMA)

**Recording Secretary** 



#### ISMA CODING CORNER

While coding is the usual subject matter, I want to address a problem all offices have in getting paid for services rendered. While the majority of patients have health care plan coverage, it is estimated that 30% of a medical office's revenue depends on patients responsible for a portion of the bill. We bill patients for deductibles, co-pays, and there are self-pay patients, and collection for those services and procedures can affect the financial health of a practice. Sadly, this is nothing new.

A survey conducted by Kaiser Research and the New Times revealed 32% of adults between the ages of 18 and 64 postpone getting health care due to the cost and 40% said they rely on home remedies and over-the-counter drugs. Healthcare practice managers and consultants for those facilities classify the following types of patients:

- 1. The patients who pay when you ask for payment without much prodding.
- 2. The patients who pay when there is additional prodding.
- 3. The patients who have no intention of paying, either because they cannot or will not.

Experts give the following advice to better collection methods to collect payments more efficiently.

Communication - Customer service is key and the patient feels that the practice cares about them. The billing process actually begins when the patient calls the office. Patients should understand upfront from the time the patient walks in the door for the first time, how their insurance is processed, and what patient responsibility will be. Collect copays and co-deductibles at the time of service.

Cost transparency – Patients should be informed how much their healthcare services will cost, so there are no surprises, especially if a procedure or service is out-of-network. This is especially true for patients with high-deductible insurance policies.

Payment Methods – Accept credit and debit cards as well as FSA/SA/HRA cards. More patients are willing to pay by these methods.

Online Payments – 70% of consumers pay online as it is simple and quick for the patient and more cost effective for the provider.

Today's reality is health care is a business. Practices need to learn how to manage the cost of collections and payment processes like any other business.



Sandra Johnson, MS, CPC, CCS-P, CMA (AAMA)

sanljohn@ius.edu

References: Medical Economics – January 25, 2020 (MedicalEconomics.com)

BC Advantage Magazine – March/April 2021 (www.billing-coding.com)



#### Have you Downloaded the WebApp?

Android Phones: Using Chrome type in the website address: Insocmedasst.org hit enter and let the website appear. At The bottom of the screen you should be prompted to "add App to your home screen? Tap on it and watch your new WebApp appear! Every time you go into the Webapp make sure you refresh the page!!

IPhones: Using Safari type in the website address: insocmedasst.org and hit enter. At the bottom of your screen you will see a box with an arrow going up-touch that and scroll over until you see the prompt "add to home screen" tap the words and touch "add" at the top of the screen and watch your WebApp appear. Don't forget to refresh the page when you go into the webapp!!

This is <u>SO</u> exciting to have the ISMA news at your fingertips!

Share with everyone!

#### ISMA Board of Directors August 21, 2021

#### **Virtual Board Meeting**

Sign in for Board Meeting 3:15 p.m.

Board Meeting 3:30 p.m.

Call to Order Karen Pershing, CMA (AAMA), President

Invocation Joyce Edds, CMA (AAMA), CPT (ASPT), Chaplain Medical Assistant Creed Dianne Wimsett, CMA (AAMA), Vice President

Introductions Karen Pershing, CMA (AAMA), President
Credentials Report Brandi Gaumer, CMA (AAMA), Chair
Jane Seelig, CMA A, (AAMA) Virtual

registered \_\_\_\_\_ voting power \_\_\_7\_\_ quorum \_\_\_\_\_majority \_\_\_\_2/3

#### **Corrections to Agenda**

**Secretary Report** Heidi Sisson, CMA (AAMA)

**Treasurer Report** Paula Schubert, CMA (AAMA), CPT (IAPS)

**Presentation of Bills** Karen Pershing, CMA (AAMA), President

**Correspondence** Marjorie Mikesell, CMA (AAMA), Corresponding Secretary

Officer Report President – Karen Pershing, CMA (AAMA)

Vice President – Dianne Wimsett, CMA (AAMA)

Secretary – Heidi Sisson, CMA (AAMA)

Treasurer – Paula Schubert, CMA (AAMA), CPT (IAPS) Med-A-Scoop/Website – Pam Neu, CMA (AAMA), MBA Immediate Past President – Jane Seelig, CMA-A (AAMA)

**Committee Reports** 

Budget & Finance – Paula Schubert, CMA (AAMA), CPT (IAPS)

Bylaws & Stand Rules – Rita Michel, CMA (AAMA)

Certification – Marianne Hawker-Green, CMA (AAMA)

Continuing Education – Dianne Wimsett, CMA (AAMA)

Council of Past Presidents – Jane Seelig, CMA-A (AAMA)

Eva I Irwin CMA (AAMA) Medical Assistant Support Fund –

Sandra Johnson, MS, CPC, CCS-P, CMA (AAMA)

Historian – Joyce Edds, CMA (AAMA), CPT(ASPT)

ISMA Liaison - Tammy Daily, CMA (AAMA)

Membership – Jane Seelig, CMA-A (AAMA)

Mentoring – Rita Michel, CMA (AAMA)

Nominating Committee – Jeni Begley, CMA (AAMA

Procedure Manual – Joyce Edds, CMA (AAMA), CPT (ASPT)

State Conference Guide – Joyce Edds, CMA (AAMA), CPT (ASPT)

Ways & Means – Sandra Johnson, MS, CPC, CCS-P, CMA (AAMA)

2022 State Conference St. Joseph District— Brandi Gaumer, CMA (AAMA), Chair

2023 State Conference –East Central and Southeast District

Jane Seelig, CMA-A (AAMA) and

Sandra Johnson, MS, CPC, CCS-P, CMA (AAMA) Co Chairs

**Chapter Reports** East Central District

First District

St. Joseph District Southeast District Twelfth District

West Central District

**Unfinished Business** Update on Jane Seelig, CMA-A (AAMA) Candidate for AAMA BOT as

Trustee

2021 Regional Leadership Conference Laptop issues/equipment the ISMA owns.

New Business Discuss delegates packet for National Conference.

Announcements Med-A-Scoop Deadline is September 18, 2021

ents Med-A-Scoop Deadline is September 18, 2021
Next State Board Meeting is November 13, 2021

Are there any other announcements?

**Adjournment** 

\*

#### THANK YOU FOR YOUR SUPPORT

My decision to run for AAMA Trustee was made following lengthy conversations with many of our members. My plan is to encourage others to take action directed at education, leadership and mentoring. The strength of AAMA is in our members and their dedication to serving as high quality members of the healthcare team. Thank you to all the members of the Indiana Society of Medical Assistants for your recent support and encouragement, as I seek to be elected to the AAMA Board of Trustees as a Trustee.

Jane B. Seelig, CMA-A (AAMA)

#### DATES TO REMEMBER

#### 2021-2022 ISMA STATE BOARD MEETINGS AND WORKSHOPS

Most State Board Meetings will be held at St. Francis Franciscan Health Education Center 421 N. Emerson Ave Greenwood IN 46143

Or

Virtual (WebEx)



Meeting Deadline Med-A-Scoop Deadline

August 21, 2021 June 21, 2021

November 13, 2021 September 18, 2021

September 30, 2021 Conference News/Bylaws Updates

February 12, 2022 December 17, 2021

April 22-24, 2022 March 5, 2022

Please e-mail all district news for publication directly to

Pam Neu, CMA (AAMA)

Email: msneu@yahoo.com

**State and National Websites:** 

www.lnsocmedasst.org www.aama-ntl.org



#### **ADDITIONAL DEADLINES**

Membership Dues December 31, 2021 to be eligible to vote at ISMA Annual

Conference

Medical Assistant of the Year Nominations by Chapters to President by <u>January 1, 2022</u>

and forwarded to Physician Advisors (3) by <u>February 1</u>, <u>2022</u> for judging. Award to be presented at Annual State

Conference Banquet.

**Leon Levi Award** Nominations to President by **February 1, 2022** for judging.

Award to be presented at Annual State Conference

Banquet.

**Golden Apple Award** Nominations to President by **February 1, 2022**.

Award to be presented at Annual State Conference

Banquet.

Nominating Slate (Officers) Slate of Officers to be presented at the <u>February 13, 2022</u>

State Board Meeting.

Bylaws, Standing Rules, Resolutions

Any proposed changes to Bylaws, Standing Rules, Etc. must

be provided to the membership 60 days prior to Annual State Conference (February 26, 2021)

Official Newsletter of the Indiana Society of Medical Assistants, Inc. An Affiliate of the American Association of Medical Assistants

Pam Neu, CMA (AAMA), Editor

NOTICE— If you have a name or address change PLEASE NOTIFY National AAMA at 1-800-ACT-AAMA or www.aama-ntl.org

Our Workshop and Business Meeting for August 21, 2021

is being held:

**Virtual-WebEx**