

Med-A-Scoop

A Publication by the Indiana Society of Medical Assistants, Inc.
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January/February 2026



INDIANA | Society of
Medical Assistants



AN AFFILIATE OF THE
AMERICAN ASSOCIATION OF MEDICAL ASSISTANTS.

Indiana Society of Medical Assistants

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Medical Assistant Creed:

I believe in the principles and purposes of the profession of medical assisting.

I endeavor to be more effective.

I aspire to render greater service.

I protect the confidence entrusted to me.

I am dedicated to the care and well-being of all people.

I am loyal to my employer.

I am true to the ethics of my profession.

I am strengthened by compassion, courage, and faith.

ISMA Mission Statement:

The Indiana Society of Medical Assistants, in affiliation with the American Association of Medical Assistants, strives to:

- Promote professional growth of and identify its membership through education and credentialing
- Inspire members to provide honest, loyal, and efficient service to the public they serve and the proficient:
- Stimulate a feeling of fellowship and cooperation with the medical profession in improving public relations
- Encourage and assist medical assistants in forming component chapters.

Indiana State Medical Assistants Code of Ethics

E is for Endeavor in our duties
T is for Truthfulness in all we do
H is for Helpfulness to others
I is for Integrity in our work
C is for courteous treatment to all
S is for sincerity in our purpose

Put them all together they spell **ETHICS**,
A WORD WE MUST UPHOLD TO ATTAIN OUR GOAL

J. Marie Theobald Wilhite

Indiana Society of Medical Assistants

Dates to Remember

ALL State Board Meetings will be held at
IU Hospital North
11700 N. Meridian St. Entrance B
Carmel, IN 46032

Workshop 12 noon, Meeting Registration 3:15 p.m.
Virtual: Teams

2025—2026 ISMA State Board Meetings and Workshops

Meeting

February 14, 2026

April 17-19, 2026

Med-A-Scoop Deadline

January 3, 2026

March 5, 2026

Email all district news, **Microsoft Word file only**,
for Med-A-Scoop publication directly to:
Pam Neu, CMA(AAMA), MBA
msneu@yahoo.com



ISMA PHYSICIAN ADVISORS

2025-2026

PHYSICIAN	YEAR(S) TO SERVE	LOCATION	TERM
Jeff Stidam, MD	3 years	Southeast District	2025-2028
Kristi Peck, MD	2 years	First District	2024-2027
William Pond, MD	1 year	Twelfth District	2023-2026

HONORARY MEMBERS

1980	Herbert Dixon*
1997	Bruce Johnson and Hubert Irwin*
2008	Earl Williams*
2013	Jack Begley and Kathy Heck
2023	James Ginder

ISMA LIFE MEMBERS

YEAR	MEMBER
1992	Bonnie Reidenbach, CMA-AC*
1994	Patricia Kennington, RN, CMA*
2005	Eva Irwin, CMA*
2011	Eulah Dearing, CMA(AAMA)*
2012	June Brown, RMA
2015	Tammy Daily, CMA(AAMA)
2018	Marjorie Mikesell, CMA(AAMA)
2024	Rita Michel, CMA (AAMA)

LEON LEVI AWARD RECIPIENTS

1988	Patricia Kennington, RN, CMA* Pauline Pinnick, CMA* Jane Seelig, CMA-A (AAMA)
1990	Bonnie Reidenbach, CMA-AC*
1991	Bettye Yard, CMA-C*
1998	Norma Harmon, CMA
2001	Eva Irwin, CMA*
2002	Eulah Dearing, CMA (AAMA)*
2010	Marjorie Mikesell, CMA (AAMA)
2013	Tammy Daily, CMA (AAMA)
2014	Sandra Johnson, MS, CMA (AAMA), CPC
2016	Rita Michel, CMA (AAMA)
2019	Pam Neu, CMA (AAMA), MBA

GOLDEN APPLE AWARDS

2000	Eva Irwin, CMA *
2003	Sandra Johnson, MS, CMA (AAMA), CPC
2004	Nancy Measell, CMA
2005	Cindy Abel, CMA
2006	Pam Neu, CMA (AAMA), MBA
2009	Jennifer Weathers, CMA (AAMA)
2010	Rita Michel, CMA (AAMA)
2012	Nina Thierer, CMA (AAMA)
2019	Sherry Braye, CMA (AAMA), BS

INDIANA SOCIETY OF MEDICAL ASSISTANTS BOARD OF DIRECTORS

OFFICE	NAME	EMAIL
President	Paula Schubert, CMA (AAMA)	Schubertpaula63@hotmail.com
Vice President	Heidi Sisson, CMA (AAMA)	banguigirl@gmail.com
Recording Secretary	Kit Stine, CMA (AAMA)	Katjalee@live.com
Immediate Past President	Dianne Wimsett, CMA (AAMA)	d.m.wimsett@hotmail.com
Treasurer	Brandi Gaumer, CMA (AAMA)	Blauderback86@gmail.com
Med-A-Scoop Manager and Website	Pam Neu, CMA (AAMA), MBA	msneu@yahoo.com

DISTRICT DIRECTORS

DISTRICT	NAME	EMAIL
East Central District	Katie Maccoux, CMA (AAMA)	kchristiema@gmail.com
First District	June Brown, RMA	jmbrown400@icloud.com
Southeast District	Joyce Edds, CMA (AAMA),	mnedds@aol.com
St. Joseph District	Karen Pershing, CMA (AAMA)	klpershing1@gmail.com
Twelfth District	Rita Michel, CMA (AAMA)	Remichel49@gmail.com

Dear ISMA Members,

Happy New Year!

I hope this message finds everyone recovering well from the holidays and staying healthy. We've certainly experienced some interesting weather lately—please remember to bundle up, stay hydrated, and take care of your pets as well.

As a reminder, if you do not wish to take the exam to renew your certification, you may earn your CEUs by attending your local district meetings (or any district meetings) as well as the state meeting.

Our next ISMA meeting will be held on **Saturday, February 14, 2026**. This meeting will be **virtual**, beginning at **Noon** with the education session. The business meeting will follow promptly **15 minutes after the education session concludes**. Your participation is important—we need your ideas, input, and involvement as we make decisions for our organization.

Please also mark your calendars for the **ISMA State Conference**, which will take place **April 17–19, 2026**, at the **New Harmony Inn Resort**, located at **504 North St., New Harmony, IN 47631**. Conference registration and hotel information will be available on the ISMA website at **insocmedasst.org**.

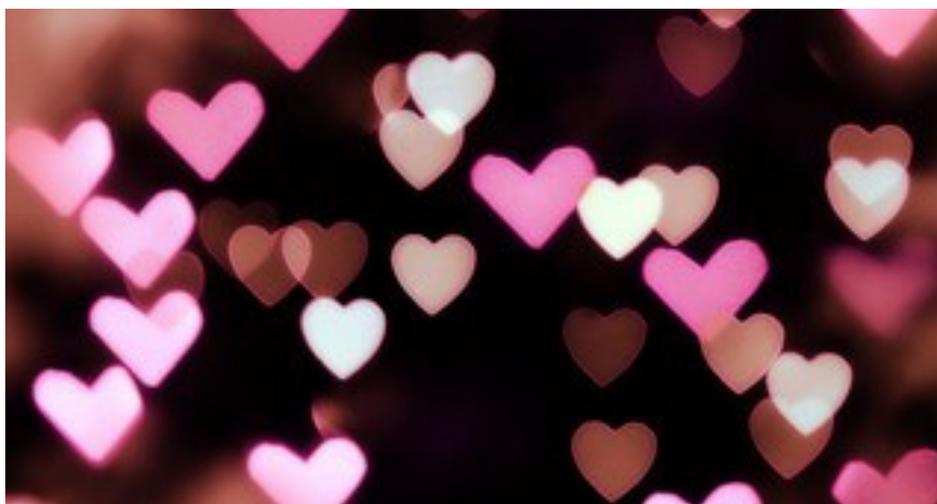
Finally, remember to *“Pay It Forward”* as a Medical Assistant. This is **your** organization—get involved at the local, state, and national levels. Dream big and watch how those dreams grow.

Wishing you all a healthy and successful year ahead.

Warm regards,

Paula Schubert, CMA (AAMA)

2024–2026 ISMA President



ISMA Board of Directors Meeting Agenda

Saturday February 14, 2026 **Virtual**

15 minutes following workshops

Call to Order	Paula Schubert, CMA (AAMA), President
Invocation	La Tress Woodley, CMA (AAMA) – Chaplain
Medical Assistant Creed	Heidi Sisson, CMA (AAMA), Vice President
Credentials Report	June Brown, RMA/Karen Pershing, CMA (AAMA)

___ Registered ___ Voting Power ___ Quorum ___ Majority ___ 2/3

Secretary's Report	Kit Stine, CMA (AAMA)
Treasurer's Report	Brandi Gaumer, CMA (AAMA)
Presentation of Bills	Paula Schubert, CMA (AAMA), President
Correspondence	Jane Seelig, CMA-A (AAMA)
Officers' Reports	President – Paula Schubert, CMA (AAMA) Vice-President – Heidi Sisson, CMA (AAMA) Recording Secretary – Kit Stine, CMA (AAMA) Treasurer – Brandi Gaumer, CMA (AAMA) Med-A-Scoop/Website Development – Pam Neu, CMA (AAMA), MBA Immediate Past President Dianne Wimsett, CMA (AAMA) Trustees—Pam Neu, CMA (AAMA), MBA, Jane Seelig, CMA-A (AAMA), Speaker of the House
Committee Reports	Budget & Finance Proposed Budget –Brandi Gaumer, CMA (AAMA) Bylaws & Standing Rules – Jane Seelig, CMA-A (AAMA) Certification – Joyce Edds, CMA (AAMA), CPT (ASPT) Conference Guide – Karen Pershing, CMA (AAMA) Continuing Education – Heidi Sisson, CMA (AAMA) Council of Past Presidents – Dianne Wimsett, CMA (AAMA) Eva I Irwin CMA (AAMA) Medical Assistant Support Fund – Co-Chairs Sandra Johnson, CMA (AAMA), MS, CPC Joyce Edds, CMA (AAMA), CPT (ASPT) Historian - Joyce Edds, CMA (AAMA), CPT (ASPT) ISMA Liaison/Public Policy/Affairs – Tammy Daily, CMA (AAMA) Membership - Dianne Wimsett, CMA (AAMA) Mentoring – Pam Neu, CMA (AAMA), MBA Nominating—Karen Pershing, CMA (AAMA) Procedure Manual – Jane Seelig, CMA-A (AAMA)

Committee Reports (Continued)

Social Media—Tabitha Terry, CMA (AAMA)
Ways & Means – Co-Chairs Sandra Johnson, CMA (AAMA),
MS, CPC/Dianne Wimsett, CMA (AAMA)
2026 State Conference – Co Chairs Tammy Daily, CMA (AAMA),
June Brown, RMA

Director Reports

East Central District – Tabitha Terry CMA (AAMA)
First District – June Brown, RMA
St. Joseph District – Karen Pershing, CMA (AAMA)
Southeast District – Joyce Edds, CMA (AAMA), CPT (ASPT)
Twelfth District – Rita Michel, CMA (AAMA)
West Central District—Jackie Raber, CMA (AAMA), BSHCA, EMT

Unfinished Business

ISMA Membership Committee Expansion (names of the
committee)—Dianne Wimsett, CMA (AAMA)
Support for members attending ISMA Annual Conference—
Jane Seelig, CMA-A (AAMA)

New Business

Candidate Nominees for National Office
Presentation of Proposed Budget—Brandi Gaumer, CMA (AAMA)
Present the slate of ISMA Officers—Karen Pershing, CMA (AAMA)
Report Schools contacted for Eva I Irwin CMA (AAMA)
Medical Assistant Support Fund—Co-Chairs Sandra
Johnson, CMA(AAMA), MS, CPC, CCS-P & Joyce
Edds, CMA(AAMA), CPT (ASPT)
AAMA Project Links – Pam Neu, CMA (AAMA)

Announcements

Med-A-Scoop Deadline—March 5, 2026
Next Meeting (Annual Conference): April 17-19, 2026
Deadlines:
End of Year Reports Officers, Committee Chairs,
Directors, due March 1, 2026, send to Paula Schubert

Other announcements?

Adjournment

Paula Schubert, CMA (AAMA), President

ISMA Board of Directors Meeting Minutes

November 8, 2025

Call to Order By President Schubert at 3:10pm
Invocation Given by Chaplain Woodley
Medical Assistant Creed Led by Vice President Sisson
Credentials Report Reported by June Brown, RMA

15 Registered _11_ Voting Power _7_ Quorum __6_ Majority _8_ 2/3

Secretary's Report Kit Stine, CMA (AAMA) -Published in the Med-A-Scoop
Treasurer's Report Brandi Gaumer, CMA (AAMA) -Approved as distributed and filed for audit
Presentation of Bills Paula Schubert, CMA (AAMA), President- no bills presented
Correspondence Tabitha Terry, CMA (AAMA), filling in for Corresponding Secretary Jane Seelig CMA-A (AAMA)-
AAMA representative bureau request form for ISMA state conference in April 2026 has been submitted by President Schubert

Officers' Reports

President – Paula Schubert, CMA (AAMA)- no report

Vice-President – Heidi Sisson, CMA (AAMA) - no report

Recording Secretary – Kit Stine, CMA (AAMA) - no report

Treasurer – Brandi Gaumer, CMA (AAMA)- no report

Med-A-Scoop/Website Development – Pam Neu, CMA (AAMA), MBA- The ISMA Med-A-Scoop was published on time for all members. The issue was a large informative issue. I want to thank all that participated in submitting articles and reports. It was a fun issue with the articles and the wonderful baskets that are up for auction. The Med-A-Scoop and the website received awards from AAMA. You should be able to see the certificates at the November meeting. It is great to be recognized by the national award committee. The website is up-to-date, and Jake is looking for articles to keep members coming back to check out the website. If anyone wants to submit any article or an article of interest, please contact me and I will make sure Jake gets it on the website.

BOT—Pam Neu, CMA (AAMA), MBA and Jane Seelig, CMA-A (AAMA), Speaker of the House AAMA- no report

Immediate Past President – Dianne Wimsett, CMA (AAMA) - Paula and I have decided to get a birthday list together to mail out birthday cards each month to our members. A note-book was passed around at our workshop and meeting.

Members are being asked to write their name, birthdate, email address, address, and phone number on the list.

Committee Reports

Budget & Finance -Brandi Gaumer, CMA (AAMA)- no report

Bylaws & Standing Rules – Jane Seelig, CMA-A (AAMA)

The following proposed amendments to the ISMA Bylaws will remove the position of Corresponding Secretary from the Board of Directors as an appointed position and change the Recording Secretary title to Secretary.

ARTICLE VII $\frac{3}{4}$ OFFICERS AND THEIR QUALIFICATIONS

The elected officers of this Society shall be President, Vice President, Recording Secretary, Treasurer and Med-A-Scoop Editor/Website Development. A candidate for office shall be an active member in good standing and shall submit to the Chair of the Nominating Committee, written consent to serve. No member shall be permitted to hold more than one elected state office at a time.

ARTICLE X $\frac{3}{4}$ BOARD OF DIRECTORS

The Board of Directors shall consist of the following members: All the elected officers, the Immediate Past President, each District elected Director/Alternate Director, and the Parliamentary Advisor. The Parliamentary Advisor shall serve as ex-officio member without vote.

ARTICLE XII $\frac{3}{4}$ EXECUTIVE COMMITTEE

This committee is established to function in emergency situations between the stated Board of Directors meetings. It shall consist of the following: President, Vice President, Recording Secretary, Treasurer, Immediate Past President, two (2) active Past State Presidents, and the Ex-officio Physician Advisor. The Parliamentary Advisor shall serve as ex-officio member without vote.

SECTION 2. NOTIFICATION

Notification shall be included in the Med-A-Scoop or on the ISMA website of regular meetings at least thirty (30) days before the set meeting date, giving the place, time and agenda of the meeting. The Secretary shall provide written notices of special meetings to all members of the Board of Directors at least fourteen (14) days before the special meeting, indicating the purpose, the time and place of the meeting.

STANDING RULES

9. DUTIES OF OFFICERS/BOARD OF DIRECTORS

D. SECRETARY: It shall be the duty of the Recording Secretary to keep minutes of all regular and special meetings of the Society and Executive Board. The Recording Secretary shall be responsible for conveying records to the succeeding Recording Secretary immediately following the Annual Meeting and perform such other duties as ordinarily pertain to this office, not otherwise covered in these Bylaws.

11. ANNUAL CONFERENCE

The registration fees of the ISMA President, Vice President, Secretary, Treasurer, Immediate Past President, Parliamentary Advisor, Med-A-Scoop Editor/Website Development Officer, Conference Chair, Vice Chair and Honorary members would be complimentary. Complimentary registration fees are to be budgeted as a conference expense.

Complimentary rooms for the conference are to be assigned as follows: One room for the Conference Chair and Vice Chair; Conference Registration Chair and Conference Ways and Means Chair; assigned representative from AAMA. Double occupancy rooms for ISMA elected officers, Parliamentary Advisor and Honorary members. A suite will be provided for the President. If these named recipients request other room arrangements, they have the option of being reimbursed at one half equivalency or the individual's partial room rate expense. Complimentary room expenses are to be a budgeted state expense.

RATIONALE: The corresponding secretary responsibilities are to create the roster and read correspondence received by the President at the meetings. These tasks can be reassigned to the President and Secretary, respectively. This will reduce ISMA expenses for the Annual Conference by one registration and one night's lodging charges.

Jane Seelig, CMA-A (AAMA) Chair

June Brown, RMA

Tammy Daily, CMA (AAMA)

Joyce Edds, CMA (AAMA), CPT (ASPT)

Sandra Johnson, CMA (AAMA) CPC

Rita Michel, CMA (AAMA)

Marjorie Mikesell, CMA (AAMA)

Pam Neu, CMA (AAMA), MBA

Karen Pershing, CMA (AAMA)

Clara Poirot, CMA (AAMA)

Dianne Wimsett, CMA (AAMA)

Certification – Katherine Maccoux, CMA (AAMA) has decided to step down and Joyce Edds CMA (AAMA), CPT (ASPT) will be replacing her. - no report

Conference Guide – Karen Pershing, CMA (AAMA)- no report

Continuing Education – Heidi Sisson, CMA (AAMA)-

The program today was “Microsoft Word & Excel Review” presented by Tim Stark, M.A. The program today was approved for 3 CEUs AG. We had 17 virtually and 18 in person attendance. Certificates of Attendance are available upon request to all attendees as well as a copy of the speaker’s power point presentation upon request. Registration today was \$415.52 and will be given to Brandi for deposit. The odd amount is due to Venmo taking a fee due to the reason given for the transaction. Next program is Feb 14, 2026, and it is all set for the virtual meeting.

Council of Past Presidents – Dianne Wimsett, CMA (AAMA) - no report

Eva I Irwin CMA (AAMA) Medical Assistant Support Fund - Sandra Johnson, CMA (AAMA), MS, CPC and Joyce Edds, CMA (AAMA), CPT (ASPT)- no report

Historian - Joyce Edds, CMA (AAMA), CPT (ASPT) - no report

ISMA Liaison/Public Policy/Affairs – Tammy Daily, CMA (AAMA) - The Indiana State Medical Association Annual Convention was held on September 26-28, 2025, at the Embassy Suites, 13700 Conference Center Drive-South, Noblesville, IN. There were 186 members in attendance. The Delegates adopted 57 new resolutions at the convention. To review information regarding the resolutions that were passed by the ISMA, refer to www.ismanet.org/resolusitons. The members representing the Indiana Society of Medical Assistants were Jane Seelig, CMA-A (AAMA), Paula Schubert, CMA (AAMA), and Tammy Daily, CMA (AAMA). Kit Stine, CMA (AAMA) was unable to attend due to illness. We sure missed having her with us and wish her a speedy recovery. We had a great table position and received a lot of traffic from the physicians and other ISMA members. Several physicians requested additional information regarding how to get additional CMAs for their offices. We will follow up with them and help in any way possible. Many of the attendees stopped by, picked up our candy, and had questions for each of us. They mentioned how valuable their CMAs were to them and appreciated us being there. The new ISMA officers for the 2025-26 include: President, Ryan Singerman, DO PAAFP – family medicine, Fort Wayne, President Elect – Richard Gunderman, MD – Radiology, Zionsville, Speaker of the House – Tyler Heavin, MD – Emergency Medicine – Danville, Vice Speaker – Tashera Perry, MD – OB/GYN, Bloomington, Treasurer – Alexander Choi, MD – Anesthesiology, Zionsville, Assistant Treasurer – Teresa Loving, MD, FFAFP – Family Practice, Columbus. Special ISMA recognition and upcoming changes: ISMA has been recognized as a Wellbeing First Champion for ALL IN: Wellbeing First for

Healthcare is a collection of health care organizations working to eliminate barriers to mental health care access for health workers. As a Wellbeing First Champion, ISMA has worked with the Medical Licensing Board to ensure credentialing applications are free from intrusive and stigmatizing language around mental health care and treatment. This means that health workers at hospitals and clinics can seek needed care without fear of losing their license or job.

[Big changes](#) are on the horizon for medical coding and reimbursement in 2026, and physicians can get up to speed during an upcoming [webinar](#) “ICD-10 Updates & Medicare’s Final Rule: What you need to know.” This will be a live session for them to attend on January 8, 2026. The program will review the latest ICD-10 updates, which include 487 new codes, key specialty revisions, and important documentation clarifications. So, everyone doing coding...be aware of the coming changes! This year’s ISMA Convention was a great one for us and from what we heard from a lot of attendees. It was fun for them as well. I want to thank our society again for letting each of us attend and spread the word around our organization and CMA’s. I want to thank our President, Paula Schubert, CMA (AAMA) for appointing me as the ISMA Liaison again this year.

Membership - Dianne Wimsett, CMA (AAMA)--This Indiana Society of Medical Assistants now has 1259 members. This is an increase of 83 since our August meeting, where we had 1176 members, including 20 new CMAs, since August. Letters have been sent to all new CMAs.

Mentoring – Pam Neu, CMA (AAMA), MBA- no report

Nominating –Karen Pershing, CMA (AAMA)- We have a full slate. The following members have agreed to run for the following offices. President: Heidi Sisson, CMA (AAMA), Vice President: Kit Stine, CMA (AAMA), Secretary: Brandi Gaumer, CMA (AAMA), Treasurer: Karen Pershing, CMA (AAMA), Med-A-Scoop/Website Development: Pam Neu, CMA (AAMA), Immediate Past President: Paula Schubert, CMA (AAMA). Will verify dues have been paid by December 31, 2025.

Procedure Manual – Jane Seelig, CMA-A (AAMA) — The procedure manual has been updated with the following information.

Added to History:

At the 2025 AAMA Annual Conference in Arlington Virginia ISMA received an Excel Award for Membership Recruitment and Achievement Awards for Website Development and Publishing. Jane Seelig, CMA-A (AAMA), was re-elected as AAMA Speaker of the House for a two-year term.

Added as #3 for President Guidelines

MED-A-SCOOP

A. Prepare a letter for each issue

B. Prepare an agenda for the next meeting

C. Pre-conference [issue](#) must include agendas for the pre-conference, annual business, and post-conference meetings.

Added to FEBRUARY/MARCH MEETING & AGENDA

2. Report to schools that were contacted by the Eva I. Irwin, CMA (AAMA) Student Support committee.

Added under Standing Committees

GUIDELINES FOR INDIANA STATE MEDICAL ASSOCIATION LIAISON

Confirm dates and location for their annual conference (usually the third weekend in September). Complete paperwork as a Gold Level sponsor, submit to the treasurer with a completed voucher. Provide staff with the name and credential information for the individuals attending the conference as our representatives. Usually attendees are the State President, Liaison and one additional member. Budget for the event covers sponsorship, candy for table attractors, Friday and Saturday dinners and hotel accommodations. It is recommended that in addition to printed materials, a laptop is available to display the ISMA and AAMA websites, and one member has a business card available for distribution. A report is prepared for the November ISMA meeting.

Please notify me if you [look](#) for any information which is not included in the manual.

Social media—Tabitha Terry, CMA (AAMA) - We have 40 members on the ISMA Facebook page. We are continuing to post upcoming education sessions. We shared posts from the AAMA Nationals Conference. LinkedIn pages are being set up. Tabitha Terry will continue to work with the individual chapters to set up each chapter page. ISMA Facebook page <https://www.facebook.com/share/g/1C27MrxRti/?mibextid=wwXIfr> ISMA LinkedIn page <https://www.linkedin.com/groups/16229014/> ECDCMA LinkedIn page <https://www.linkedin.com/groups/16226014/>

Ways & Means - Sandra Johnson, CMA (AAMA), MS, CPC and Dianne Wimsett, CMA (AAMA)- \$835 collected today. Half was donated to St Joseph district chapter charity of Troop Town. Basket raffle was a success.

ISMA 2026 State Conference – Co Chairs Tammy Daily, CMA (AAMA), June Brown, RMA- Menus, Agenda, committee chairs are set; vendors are set. [Has registration](#) forms ready to be sent out along with information about [hotel](#). Recommends that anyone needing a handicapped room call and get this set up as they only have 2 rooms at the facility.

Director Reports

East Central District –Tabitha Terry, CMA (AAMA) - ECDCMA met on October 11, 2025, at IU Hospital North for education from Dr. Alexander Brenneman DACM, LAc on “The Three Does’s of Acupuncture” and from Brandi Ann Graham -Wood, CPM, CDEM on “Modern Midwifery”. We had 42 people in attendance between in person and virtual. East Central District Chapter discussed the student essay submission and chose winners. Four of our members will be traveling to Lincoln Tech to deliver the prizes and certificates to the winners during [MAR](#) Week. East Central District Chapter also discussed the ISMA awards and chose to send their nominations to the ECDCMA President Kit Stine CMA(AAMA). We have 345 members in our chapter.

First District – June Brown, RMA- Jane Seelig, CMA-A(AAMA) spoke at our September meeting. Her topic was Leading an Effective Meeting using Parliamentary Procedure.

In October, Stephen Andrew Todd spoke on Stress in Healthcare. The conference committee met on November 5 at Ivy Tech. First District has 245 members.

St. Joseph District – Karen Pershing, CMA (AAMA)- St. Joe has not had a meeting since last report. We will be working on a meeting in the Spring. We have received our check from National. St. Joseph District will be working on the 2027 ISMA Conference. More details are to follow. Members: 227. New CMA's: 11. Non-Members: 570

Southeast District – Joyce Edds, CMA (AAMA), CPT (ASPT)- The district has not met since the conference. They are planning a holiday to get together. Southeast District has 126 members.

Twelfth District – Rita Michel, CMA (AAMA) - Twelfth District has not met since our last ISMA meeting, so there will be no printed report. Current membership total is 214.

West Central District – Jackie Raber, CMA (AAMA), BSHCA, EMT -

They are still rebuilding the chapter. West Central District currently has 165 members.

They are having some success with Zoom meetings with one scheduled for next week.

Unfinished Business

Printer--Rita explained that this would not be a smart decision due to the cost of ink. This will not be pursued further.

Delegate reports—

Paula Schubert, CMA (AAMA)- It was an honor for this member to represent ISMA as a delegate at the 69th Annual AAMA Conference September 19-22, 2025, in Arlington VA. A favorite event is the CMA Knowledge Bowl because it is competitive and fun to test how much of our training is remembered. It is easier to answer questions as a member of the audience. Another education session attended what provided insightful information was Pharmacogenics, presented by Dr. Rosie Taylor Lewis, DNP. It is a tool to determine if a medication outweighs the side effects. On Friday, September 19, 2025, this delegate attended the Open Session of the Board of Trustees. This updates all members in attendance about the officer and committee work done since the publication of the Delegates Packet, highlights the BOT members' efforts put into being a leader and the heart they have for our membership. This delegate helped at the marketing table and enjoyed meeting other members attending the conference but also was able to meet more of the staff from AAMA. For the opening of the House of Delegates, his delegate participated as a member of the color guard. It was interesting to meet the other members who had served in the Armed Forces, and it was a real honor. During HOD, this delegate served on the Reference Committee on Reports, which was an interesting experience, The responsibility included keeping track of questions, then meeting to complete our report and signing the report. The chair of our committee reported without recommendations to approve or not approve the reports in the HOD.

Kit Stine, CMA (AAMA)- We attended the Welcome Party on Friday evening. The theme this year was The Great Gatsby. We looked great in our flapper dresses. A heavy hors d'oeuvres bar was served. During the awards portion of the evening, Indiana was awarded for Membership Recruitment. Paula and I later learned that Indiana also received Special Achievement Awards for Med-A-Scoop and our website. Unfortunately, these 2 awards were not announced at the banquet. There was a great turnout of attendees, and it was so nice to see everyone having such a great time. Thank you for allowing me to serve as the delegate this year.

Karen Pershing, CMA (AAMA)- First, I would like to thank the ISMA members for giving me the opportunity to represent you at the 69th Annual AAMA Conference in Arlington, VA. My topic to report on is the Exhibitors. I must tell you that all I have done in the past is walk around, not talk to anyone and leave. This year made me talk to some of the exhibitors. I believe they had around 16 tables to visit, and the couple I went to were Well Street Urgent Care, Optum and Cengage. [Well](#) Street Urgent Care was founded in 2011 in Atlanta. [Well](#) Street Urgent Care now operates urgent care centers across Georgia, Michigan, South Carolina, and Ohio. They are open 8 am to 8 pm. 7 days a week. They are hiring and they gave me the benefits and perks they offer. Optum was there to discuss that they were hiring MAs. They talked about what the MA does for them. Optum is a global organization that delivers care to help people live healthier lives. Work that is done will directly improve health outcomes by connecting people with the care and pharmacy benefits. There were many exhibitors with medical assistance books for the colleges. I talked with Cengage and was informed that most of the books are sold online. (That makes book bags a lot lighter). By using the books online, they can highlight and underline information that is important to them, and they can also get digital flash cards for extra studying. I also visited the Virginia State merchandise table. I had the honor to work with the AAMA staff at the Merchandise table. Once again, thank you for the opportunity to represent ISMA.

HOSA Fall 2025—Kit Stine, CMA (AAMA)-- Jane Seelig CMA-A (AAMA) and Lisa Owens CMA (AAMA), and I attended the HOSA conference at the JW Marriott in downtown Indianapolis on Friday 10/24/25. There were about 250 students visiting our table. It was [very interesting](#) talking to the students and finding out about their different interests in medical careers. We received a fair number of students stopping by that did not even know what a medical assistant was. I was surprised to learn how many programs there are across the state offering medical-based education to high school students.

New Business

AAMA Resolutions and By-Laws updates – This will be reviewed at our next meeting. Jane Seelig CMA-A (AAMA) will work to make sure our Bylaws are in aligned with the AAMA

Support for members attending an annual conference—Rita Michel, CMA (AAMA). A rough draft has been put together. The purpose is to get members/students more active in

their chapters not already holding a position in the chapter. One grant would be granted to a member in their chapters not already holding a position in the chapter. One grant would be granted to a member of each chapter. Members would need to meet the following guidelines: Attend and participate in 4 meetings with active participation, volunteer to be on a committee or assist with a special project, write an essay on the impact of the AAMA membership on professional or personal life. The grant would include: 1-year active membership or 2-year Student membership, full ISMA annual conference registration fee and ½ payment of hotel accommodations to ISMA annual conference. The fiscal impact could be up to \$3000 per year. A chairperson would be assigned to track possible honorees. This needs to be discussed further regarding requirements and cost. It was decided that a group of past presidents will work together to finalized this. This would include Jane Seelig, Pam Neu, Rita Michel, Joyce Edds, and Karen Pershing.

Membership Committee Expansion—Dianne Wimsett, CMA (AAMA)-- The District President, Director or appointed member will serve as a member of the ISMA Membership Committee to promote AAMA membership to practicing and future medical assistants. The committee members should develop a supportive relationship with employers and schools (high schools, technical, or colleges) educating medical assistants within the district. Communication should include information about the many benefits of membership and multiple opportunities for education and networking within AAMA, ISMA, and the local chapter. Note that education opportunities support the medical assistants on job skills and leadership skills for personal and professional growth. All written communications are to be copied to chapter and state officers, so they can also promote membership to the employer and educational organization, welcome new members, and share information about the organization. A list of members should be forwarded to Dianne by January 15, 2026.

Delegate Room Coverage— Karen Pershing, CMA (AAMA) brought up the concern that there are times when there could be an odd number of people, and a delegate should not have to pay for the other half of the room due to lack of roommates. It was decided to discuss this further in the future.

Announcements

Med-A-Scoop Deadline – January 3, 2026

Next Meeting – February 14, 2026

Membership deadline is December 31,2025

MA of year needs to be to Paula by January 1, 2026

Leon Levi and Golden Apple need to be to Paula by February 1, 2026

Adjournment

By President Schubert at 4:50pm

Kit Stine CMA (AAMA)

Recording Secretary

2026 ISMA 70th ANNUAL CONFERENCE

Registration Form

Hosted By FIRST DISTRICT

April 17 - 19, 2026

New Harmony Inn Resort, New Harmony, IN (please print)

Name: _____

AAMA Member ID # _____ Credential: _____

Address: _____

(City, State, Zip) _____

Phone: Cell: _____ Home: _____

Home Email address: _____

We need this information for your nametag please:

District (Chapter) Name: _____

Current responsibility and credentials: Local/State/National

Please check one: Member Student member Not a member

Since April 2025, please check: New CMA (AAMA) Educator

First-time Conference Attendee Recertified CMA (AAMA)

FOOD ALLERGIES: _____

REGISTRATION & HOTEL DEADLINE: Thursday, April 2, 2026

All workshops, meals and entertainment are included in the total registration package.

Registrations **received** by April 2, 2026

Members: \$190.00 Student Members: \$100.00

Non-members: \$235.00 Non-member Students: \$150.00

Late Registrations received after April 2, 2026

Members: \$225.00 Student Members: \$125.00

Non-members: \$260.00 Non-member Students: \$175.00

One Day registration without meals: \$150.00

Guest Meal only registration: Breakfast: \$30.00 Lunch: \$35.00 Dinner: \$ 55.00

QUESTIONS????????

Tammy Daily, CMA (AAMA) 812/549-5036 tammydaily44@gmail.com

June Brown, RMA 812/319-3931

Rita Michel, CMA (AAMA) 260/358-7282 remichel49@gmail.com

Please forward the completed form with check payable to:

ISMA Conference Fund or VENMO: @RitaMichel

Rita Michel, CMA (AAMA) Email Registration to: remichel49@gmail.com

6710 W 600 N

Huntington, IN 46750

**Hotel Reservations for 2026 ISMA Conference
April 17 - 19, 2026
New Harmony Inn
504 North St. New Harmony, IN 47631
Phone: (812) 682-4431**

**Our Room Rate: \$99.00 King, Queen, Loft and Two Double Bed Rooms
Maximum of four persons per room**

1. Call Local: 1-812-682-4431
Toll Free: 1-800-782-8605
2. Inform the reservation agent that you would like to book a group reservation at the New Harmony Inn. (**Indiana Society Medical Assistants April 2026**)
3. Provide your arrival and departure dates to the agent, as well as your name, address information and a credit card for guarantee. (Can pay cash at arrival, but must provide a credit card to guarantee the room)
4. Please inform the reservation agent of the total number of adults (anyone over the age of 18). It is important that we have an accurate count per room.
5. If you wish to receive a confirmation e-mail, a valid e-mail address must be provided to the agent.
6. Any questions or concerns regarding the availability of rooms should be directed to: Melissa, Director of Sales at 1-812-682-4431.

The group cutoff date is April 2, 2026. Reservations will continue after that date, but the group rate will not be honored.



Rita's Rules... as

Parliamentary Advisor

Here are a few questions to test you on Parliamentary Procedure. How many correct answers can you get? (*Answers to questions are found on p. 23*)

1. Which of the following is not one of the three ways to amend a main motion?
 - A. Striking
 - B. Underlining
 - C. Inserting
 - D. Striking and inserting

2. The motion "Previous Question" is debatable.
 - A. True
 - B. False

3. What vote is required for the motion to reconsider?
 - A. 2/3
 - B. General consent
 - C. 95%
 - D. Majority

4. What do you say to make a motion?
 - A. "I motion that..."
 - B. "I move that..."
 - C. "I want to..."
 - D. "I think we should..."

5. The motion to "lay on the table" is undebatable.
 - A. True
 - B. False

6. What vote is required to pass an amendment?
 - A. 2/3
 - B. 95%
 - C. Majority
 - D. General Consent

7. A point of order does not require a second.
 - A. True
 - B. False

8. A main motion is debatable.
 - A. True
 - B. False

9. The motion "Division (of a question)" is debatable.
 - A. True
 - B. False

ADDITIONAL DEADLINES

Membership Dues	<u>December 31, 2025</u> , to be eligible to vote at ISMA Annual Conference
Medical Assistant of the Year	Nominations by Chapters to President by <u>January 1, 2026</u> , and forwarded to Physician Advisors (3) by <u>February 1, 2026</u> , for judging. Award to be presented at Annual State Conference Banquet.
Leon Levi Award	Nominations to President by <u>February 1, 2026</u> , for judging. Award to be presented at Annual State Conference Banquet.
Golden Apple Award	Nominations to President by <u>February 1, 2026</u> . Award to be presented at Annual State Conference Banquet.
Nominating Slate (Officers)	Slate of Officers to be presented at the <u>February 15, 2026</u> , State Board Meeting.
Bylaws, Standing Rules, Resolutions	Any proposed changes to Bylaws, Standing Rules, Etc. must be provided to the membership 60 days prior to Annual State Conference (<u>February 3, 2026</u>)



Answers to Parliamentary Procedure Questions.

1. B
2. B
3. D
4. B
5. A
6. A
7. A
8. A
9. A

DOWNLOAD THE ISMA WEBSITE LINK!

Instructions for Android and iPhone:

Android Phones: Open Chrome and type in the website address: Insocmedasst.org—hit enter and let the website appear. Tap the menu icon (3 dots in upper right-hand corner) and tap Add to home screen. **Every time you go into the Web link, make sure you refresh the page!**

iPhone: Using Safari type in the website address: Insocmedasst.org and hit enter. At the bottom of your screen you will see a box with an arrow going up-touch that and scroll over until you see the prompt “add to home screen” tap the words and touch “add” at the top of the screen and watch your Web link appear. **Don’t forget to refresh the page each time when you go into the web link!**

**Official Newsletter of the
Indiana Society of Medical Assistants, Inc.
An Affiliate of the American Association of Medical Assistants**

NOTICE- If you have a name or address change
PLEASE NOTIFY the National AAMA office at
1-800-ACT-AAMA
(1-800-228-2262) OR WWW.AAMA-NTL.ORG